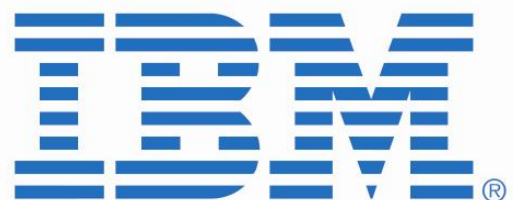


# New Zealand Police Workplace Survey 2015

## Summary of Findings Upper North Investigations Support 2015

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## 1. Executive Summary

Overall NZ Police results have declined since 2014 and are now similar to results last seen in 2013. While people are highly invested in the work they do on a daily basis, fewer people feel a sense of connection and engagement with the NZ Police. The Key Driver analysis shows that the things identified as important to employees' engagement last year are just as relevant this year, however many people don't feel that their opinions and suggestions were acted upon in the past twelve months. Other key overall findings were that fewer employees this year feel positively about work conditions and their ability to deliver quality service.

This report focuses on your district/group, and is intended to give insight into how your people think and feel about working at NZ Police.

### Response Rate

The response rate for Upper North Investigations Support has dropped by just over 26% since 2014 and is now approximately 10% lower than NZ Police's overall response rate. Consequently, some caution should be exercised when interpreting the results, as they may not be fully reflective of the wider group's views.

|                     | Upper North<br>Investigations Support<br>2015 | Upper North<br>Investigations Support<br>2014 | NZ Police 2015 |
|---------------------|---|---|----------------|
| Number of Responses | 54  | 98  | 8361           |
| Response Rate       | 58.1%   | 84.5%   | 69.1%          |

Note: For tables in this report where comparisons are made between the District's 2015 and 2014 scores, as well as between the District and NZ Police (Total Org), green font indicates that the District's score is statistically higher than the comparison point, while red font indicates the score is statistically lower. The scores in the tables, excluding the response rate, are level of agreement (percent favourable) scores (unless otherwise stated). See the glossary on the last page of this report for definitions of all terms used.

### Summary of Results

|   | Upper North<br>Investigations Support<br>2015 | Upper North<br>Investigations Support<br>2014 | NZ Police 2015 |
|---|---|---|----------------|
| Performance Index                       | 63.9  | 67.6  | 63.2           |
| Engagement Index                        | 69.9  | 77.9  | 72.1           |
| Work Engagement Index                   | 87.7  | 89.2  | 84.0           |
| Change Index                            | 19.7  | 30.2  | 26.4           |
| Engagement Profile                      |   |   |                |
| NZP 2015                                | 26.4%   | 58.3%   | 15.3%          |
| Upper North Investigations Support 2015 | 18.5%   | 64.8%   | 16.7%          |
| Upper North Investigations Support 2014 | 27.1%   | 64.6%   | 8.3%           |

■ Engaged ■ Ambivalent ■ Disengaged

### Summary of Findings

Although perceptions generally remain similar to 2014, there have been significant decreases in two sections: Recognition and the Change Index (i.e. perceptions of post-survey actions). Compared to NZ Police overall, Upper North Investigations Support has similar results. At the question level, the biggest improvements related to behaviours associated with respect, integrity, values alignment and performance management; while the most notable declines were tied to the clarity around NZ Police's future direction, feeling valued and being given due recognition, which are also behind NZ Police overall.

### Where to from here

We recommend that post-survey efforts focus on: 1) strengthening communication about NZ Police's future direction, 2) reinforcing consistent performance-recognition practices, starting at the team and Service Centre level and 3) consulting with people to find out where the systems and process bottlenecks are occurring, as well as possible workarounds or solutions. Particularly given the significant drop in the response rate and the Change Index, demonstrating the value of the employee feedback gathered through grassroots involvement in the action planning process is vital. This will help close the feedback loop and facilitate the development of solutions that will make a difference employees' day-to-day experience within Upper North Investigations Support.

## 2. Section Summary

The section summary calculates the level of agreement to questions within each of the 11 sections of the survey, and provides insight into employees overall perceptions of the District as a place to work.

### 2.1 Across the District

|  | Upper North Investigations Support 2015 | Upper North Investigations Support 2014 | NZ Police 2015 |
|--|---|---|----------------|
| Performance Index (average of all questions in the survey) | 63.9                                    | 67.6                                    | 63.2           |
| 1. The Work I Do   | 74.6                                    | 79.3                                    | 70.8           |
| 2. Learning and Development                                | 46.3                                    | 49.3                                    | 52.6           |
| 3. Work Conditions   | 61.1                                    | 67.2                                    | 52.8           |
| 4. My Team   | 82.9                                    | 73.4                                    | 75.7           |
| 5. Respect & Integrity in the Workplace                    | 81.5                                    | 71.9                                    | 72.7           |
| 6. My Supervisor   | 84.6                                    | 78.6                                    | 80.7           |
| 7. Recognition   | 36.3                                    | 52.5                                    | 44.6           |
| 8. Vision and Purpose + Communication and Cooperation      | 55.3                                    | 64.6                                    | 58.0           |
| 9. Quality and Excellence                                  | 57.3                                    | 66.9                                    | 58.7           |
| 10. Final Thoughts (Employee Engagement)                   | 69.9                                    | 77.9                                    | 72.1           |
| 11. The Survey - Your Views (Change Index)                 | 19.7                                    | 30.2                                    | 26.4           |

Please note that the scores shown above are calculated based on questions common across all three groups to ensure that comparisons are only being made for the same set of questions.

### 2.2 Interpretation

Perceptions in Upper North Investigations Support have generally remained unchanged since 2014. The only significant movements are the declines on the sections relating to recognition and post-survey actions. There are no significant differences in perceptions when compared against the wider organisation.

#### 2.2.1 Notes on Change Index

The Change Index is made up of three key questions and measures employees' perceptions of the activity and accountability demonstrated since the previous survey. There appears to be some correlation between the Change and Performance indices.

### 3. Engagement

Compared to 2014, there has been little change in the connection that people have with their work, but there have been some significant declines on questions relating to connection with the organisation. Specifically, there are significantly lower proportions of people who agree that they feel inspired to go the extra mile, or feel a sense of commitment to NZ Police. Despite these declines, work-related and organisational engagement levels within Upper North Investigations Support are comparable to the NZ Police overall.

#### 3.1 Fulfilment, motivation and commitment towards work

In order to distinguish employees' connection with their work and NZ Police as an organisation, three questions have been identified to measure the sense of fulfilment, motivation and commitment people have towards their day-to-day work.

| Question  | Upper North Investigations Support 2015 | Upper North Investigations Support 2014 | NZ Police 2015 |
|---|---|---|----------------|
| 1.7 My job gives me a sense of personal achievement         | 83.3                                    | 87.5                                    | 77.9           |
| 1.8 I am strongly committed to the work I do                | 92.6                                    | 92.7                                    | 89.1           |
| 1.9 I am motivated to do the best I can in my job every day | 87.0                                    | 87.5                                    | 85.1           |

#### 3.2 Engagement with New Zealand Police

Organisational engagement refers to the level of connectedness an employee feels towards NZ Police as an organisation, expressed in their level of commitment, cognitive attachment and advocacy towards the organisation.

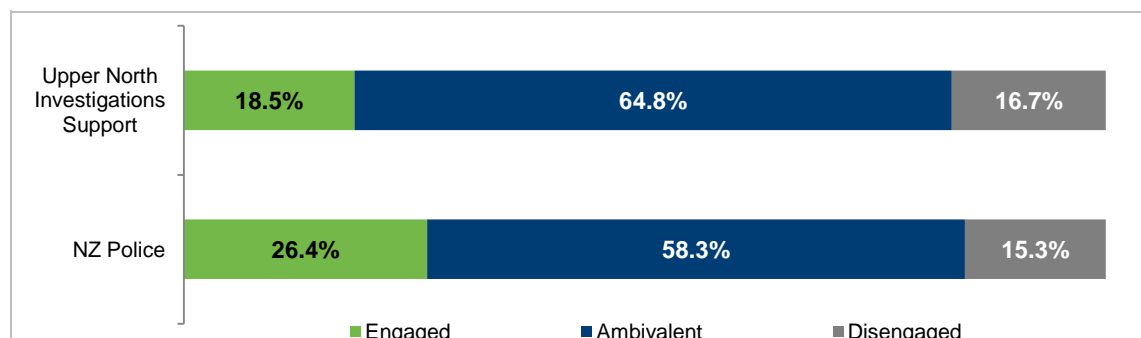
The Engagement Index is the average of all six engagement questions and measures employees' engagement with NZ Police as an organisation.

| Question  | Upper North Investigations Support 2015 | Upper North Investigations Support 2014 | NZ Police 2015 |
|---|---|---|----------------|
| <b>Engagement Index</b>   | 69.9                                    | 77.9                                    | 72.1           |
| 10.1 Overall, I'm satisfied with my job                             | 77.8                                    | 85.4                                    | 73.1           |
| 10.2 Overall, I would recommend NZ Police as a great place to work  | 66.0                                    | 69.8                                    | 66.6           |
| 10.3 I take an active interest in what happens in NZ Police         | 72.2                                    | 78.9                                    | 80.7           |
| 10.4 I feel inspired to go the extra mile to help NZ Police succeed | 69.8                                    | 80.2                                    | 71.5           |
| 10.5 I feel a sense of commitment to NZ Police                      | 77.8                                    | 88.5                                    | 80.9           |
| 10.6 NZ Police inspires me to do the best I can in my job every day | 55.6                                    | 64.6                                    | 59.8           |

#### 3.3 District and Area Engagement Profile 2015

The Engagement Profile (distribution of engagement) shows the proportion of people who can be considered engaged, ambivalent or disengaged, and provides insight into the sorts of attitudes that can be expected from a group overall.

The Upper North Investigations Support shares a similar engagement profile to NZ Police overall, though it is worth noting that the proportions of engaged and disengaged staff are much more similar within Upper North Investigations Support than NZ Police overall.



### 3.4 What drives our employee's engagement within the District?

Compared to 2014, Upper North Investigations Support has had significant declines in a number of key driver questions, two of which are also significantly less favourable than NZ Police overall – perceived clarity of NZ Police's future direction and feeling their contribution is valued. There has been a lift in perceptions relating to intra-team co-operation and effectiveness, which are also relative strengths for Upper North Investigations Support when compared against NZ Police overall.

| Key Driver Questions   | Upper North Investigations Support 2015 | Upper North Investigations Support 2014 | NZ Police 2015 |
|--|---|---|----------------|
| 8.9: NZ Police is an enjoyable place to work   | 75.5                                    | 82.3                                    | 71.2           |
| 8.10: I feel I am working for an effective organisation  | 68.5                                    | 74.7                                    | 62.8           |
| 9.1: Day-to-day decisions demonstrate that quality of services is a top priority for NZ Police | 46.3                                    | 52.6                                    | 52.9           |
| 1.7: My job gives me a sense of personal achievement   | 83.3                                    | 87.5                                    | 77.9           |
| 4.6: I feel part of an effective team  | 90.7                                    | 82.3                                    | 80.3           |
| 8.1: NZ Police has a clear vision of where it's going and how it's going to get there          | 46.3                                    | 67.0                                    | 60.0           |
| 7.5: I feel my contribution is valued in NZ Police   | 38.9                                    | 58.3                                    | 49.2           |
| 9.5: Systems and processes I use enable me to do my job well                                   | 59.3                                    | 72.9                                    | 59.1           |
| 8.3: I feel informed about NZ Police and its activities  | 46.3                                    | 58.9                                    | 56.0           |
| 4.4: People I work with cooperate to get the job done  | 96.3                                    | 85.4                                    | 86.1           |

Note: The table above shows the results of a statistical analysis identifying those things assessed in the survey that are the most engaging to staff members within the District. These key drivers are rank ordered. Any difference highlighted in green represents a statistically significant positive difference between the District and the comparison data. Any difference highlighted in red represents a statistically significant negative difference. Any non-coloured difference indicates a score statistically similar to the comparison data.

Those key drivers where the District is scoring significantly below the total organisation represent particularly useful leverage points when attempting to further engage employees.

## 4. Respect & Integrity reporting

Relative to 2014, there have been significant improvements in perceptions related to intra-workgroup respect for employee diversity and perceived safety of raising concerns related to unacceptable or inappropriate workplace conduct. With this increase, there is now a significantly higher proportion of people who are confident that they can raise their concerns without fear of reprisal within Upper North Investigations Support compared to overall NZ Police.

| Question  | Upper North Investigations Support 2015 | Upper North Investigations Support 2014 | NZ Police 2015 |
|---|---|---|----------------|
| 5.1: Staff in my workgroup respect employee diversity   | 90.7                                    | 76.0                                    | 83.6           |
| 5.2: I know who to contact to report instances of workplace harassment, bullying or discrimination  | 77.8                                    | 76.8                                    | 79.1           |
| 5.3: I am confident that I could raise concerns I had related to workplace harassment, bullying or discrimination without fear of reprisal  | 85.2                                    | 69.1                                    | 69.2           |
| 5.4: I am confident that I could raise concerns I had about other inappropriate conduct in the workplace without fear of reprisal (inappropriate conduct may include any actions or behaviours that make you feel uncomfortable in the workplace) | 83.3                                    | 69.1                                    | 68.4           |
| 5.5: I am confident that any concerns I may need to raise regarding harassment, bullying, discrimination or other inappropriate conduct would be dealt with appropriately   | 70.4                                    | 68.1                                    | 63.0           |
| <i>If you have witnessed or experienced some form of harassment, discrimination or bullying in the workplace in the last 12 months, do you believe it has been dealt with effectively?</i>  | Not Applicable                          | 83.3                                    | 76.5           |
|   | Yes                                     | 7.4                                     | 9.2            |
|   | No                                      | 9.3                                     | 14.3           |

## 5. Biggest Differences 2014 - 2015

Compared to 2014, the biggest improvements in perceptions within Upper North Investigations Support relates to team member behaviour, as well as aspects of respect and integrity. The biggest declines since 2014 generally relate to the clarity of NZ Police's future direction, feeling valued and being given due recognition. Upper North Investigations Support also has significantly lower scores on most of these questions compared to NZ Police as a whole, apart from the one relating to perceived fairness of pay and benefits.

### 5.1 Top five biggest differences within the District since 2014 - POSITIVE

| Question  | Upper North Investigations Support 2015 | Upper North Investigations Support 2014 | NZ Police 2015 |
|---|---|---|----------------|
| 4.1: People in my team conduct themselves in accordance with the values expected by NZ Police   | 96.3                                    | 77.1                                    | 86.0           |
| 5.3: I am confident that I could raise concerns I had related to workplace harassment, bullying or discrimination without fear of reprisal  | 85.2                                    | 69.1                                    | 69.2           |
| 4.8: Poor performance is dealt with effectively in my team  | 63.0                                    | 47.4                                    | 53.3           |
| 5.1: Staff in my team respect employee diversity  | 90.7                                    | 76.0                                    | 83.6           |
| 5.4: I am confident that I could raise concerns I had about other inappropriate conduct in the workplace without fear of reprisal (inappropriate conduct may include any actions or behaviours that make you feel uncomfortable in the workplace) | 83.3                                    | 69.1                                    | 68.4           |

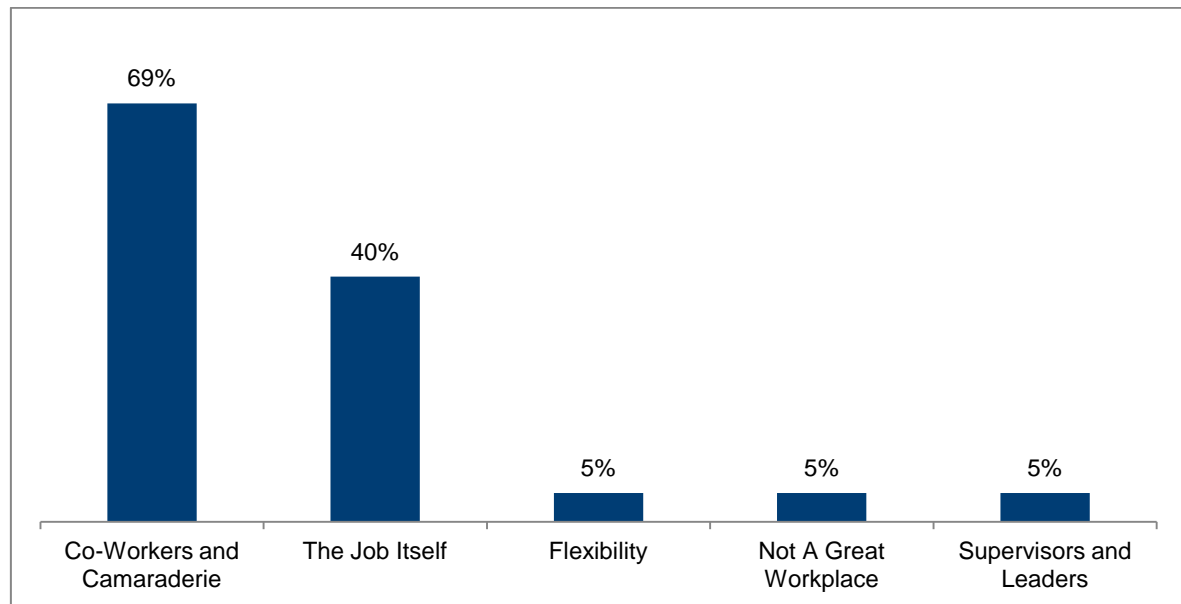
### 5.2 Top five biggest differences within the District since 2014 - NEGATIVE

| Question  | Upper North Investigations Support 2015 | Upper North Investigations Support 2014 | NZ Police 2015 |
|---|---|---|----------------|
| 8.1: NZ Police has a clear vision of where it's going and how it's going to get there | 46.3                                    | 67.0                                    | 60.0           |
| 7.5: I feel my contribution is valued in NZ Police                                    | 38.9                                    | 58.3                                    | 49.2           |
| 7.4: I get recognition when I do a good job   | 38.9                                    | 58.3                                    | 50.3           |
| 8.5: NZ Police is interested in the views and opinions of its staff                   | 24.1                                    | 41.9                                    | 38.9           |
| 3.4: The pay and benefits I receive are fair for the work I do                        | 33.3                                    | 51.0                                    | 33.7           |

## 6. Employee Comments Theme Analysis

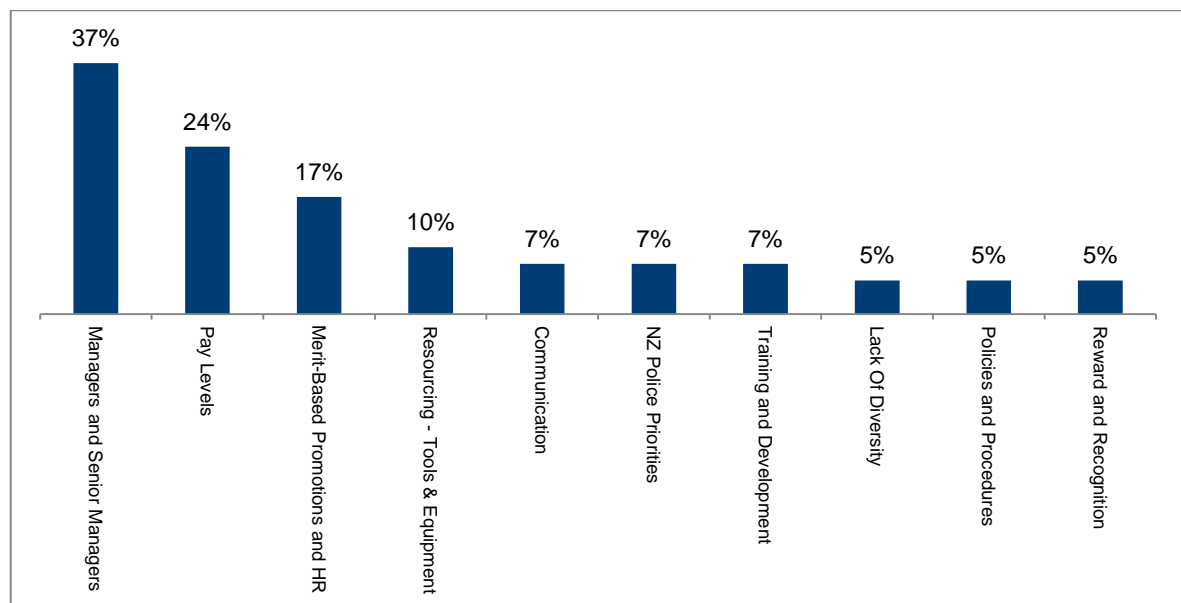
Employee comments to the two open-ended questions were analysed to provide further insight into the things people feel are working well and things that could be further improved.

### 6.1 One thing that makes this a great place to work



In relation to the one thing that makes NZ Police a great place to work, more than half of the comments made reference to co-workers and camaraderie. Aspects of the job itself were highlighted in 40% of the comments.

### 6.2 One thing that needs to change to make this a great place to work



When asked about the one thing that needs to change to make NZ Police a great place to work, the top concern related to managers and senior managers, followed by pay levels, and merit-based promotions and HR.



## 7. Appendix 1 – All Question Results

| Question  | Upper North Investigations Support |      | NZ Police |      |
|---|------------------------------------|------|-----------|------|
|   | 2015                               | 2014 | 2015      | 2014 |
| <b>1. The Work I Do</b>   | 74.6                               | 79.3 | 70.8      | 71.9 |
| 1.1: The responsibilities of my job are clearly defined   | 77.8                               | 87.5 | 75.8      | 76.1 |
| 1.2: I know how my work contributes to the effectiveness of NZ Police   | 85.2                               | 91.7 | 82.8      | 83.9 |
| 1.3: I understand how my performance is measured  | 61.1                               | 64.6 | 59.4      | 61.1 |
| 1.4: My performance is fairly assessed  | 62.3                               | 65.6 | 52.7      | 54.6 |
| 1.5: NZ Police provides adequate training for the work I do   | 42.6                               | 53.7 | 40.0      | 44.8 |
| 1.6: The work I do makes good use of my knowledge and skills  | 79.6                               | 83.3 | 74.4      | 75.0 |
| 1.7: My job gives me a sense of personal achievement  | 83.3                               | 87.5 | 77.9      | 78.3 |
| 1.8: I am strongly committed to the work I do   | 92.6                               | 92.7 | 89.1      | 88.6 |
| 1.9: I am motivated to do the best I can in my job everyday   | 87.0                               | 87.5 | 85.1      | 85.1 |
| <b>2. Learning and Development</b>  | 46.3                               | 49.3 | 52.6      | 53.2 |
| 2.1: I am encouraged to develop my knowledge, skills and abilities in NZ Police   | 42.6                               | 52.1 | 52.3      | 53.2 |
| 2.2: I am encouraged to try new ways of doing things  | 53.7                               | 52.1 | 49.7      | 51.2 |
| 2.3: There are learning and development opportunities for me in NZ Police   | 44.4                               | 47.4 | 54.8      | 55.0 |
| 2.4: There are career development opportunities for me in NZ Police   | 44.4                               | 45.7 | 53.5      | 53.4 |
| <b>3. Work Conditions</b>   | 61.1                               | 67.2 | 52.8      | 56.2 |
| 3.1: I am satisfied with my physical work environment   | 63.0                               | 64.6 | 60.1      | 62.5 |
| 3.2: The level of work-related stress I experience in my job is acceptable  | 70.4                               | 74.0 | 52.2      | 54.9 |
| 3.3: I am able to maintain a balance between my personal and working life   | 77.8                               | 79.2 | 64.9      | 67.2 |
| 3.4: The pay and benefits I receive are fair for the work I do  | 33.3                               | 51.0 | 33.7      | 40.1 |
| <b>4. My Team</b>   | 82.9                               | 73.4 | 75.7      | 76.4 |
| 4.1: People in my team conduct themselves in accordance with the values expected by NZ Police   | 96.3                               | 77.1 | 86.0      | 86.2 |
| 4.2: Roles and responsibilities are clearly defined in my team  | 87.0                               | 76.0 | 76.4      | 76.9 |
| 4.3: The way work is allocated in my team is fair   | 72.2                               | 70.8 | 71.5      | 72.5 |
| 4.4: People I work with cooperate to get the job done   | 96.3                               | 85.4 | 86.1      | 86.5 |
| 4.5: I can rely on the support of others in my team   | 92.6                               | 84.4 | 86.4      | 86.9 |
| 4.6: I feel part of an effective team   | 90.7                               | 82.3 | 80.3      | 81.2 |
| 4.7: People are held accountable for their performance in my team   | 64.8                               | 63.5 | 65.7      | 66.9 |
| 4.8: Poor performance is dealt with effectively in my team  | 63.0                               | 47.4 | 53.3      | 54.4 |
| <b>5. Respect &amp; Integrity in the Workplace</b>  | 81.5                               | 71.9 | 72.7      | 73.4 |
| 5.1: Staff in my team respect employee diversity  | 90.7                               | 76.0 | 83.6      | 83.4 |
| 5.2: I know who to contact to report instances of workplace harassment, bullying or discrimination  | 77.8                               | 76.8 | 79.1      | 79.7 |
| 5.3: I am confident that I could raise concerns I had related to workplace harassment, bullying or discrimination without fear of reprisal  | 85.2                               | 69.1 | 69.2      | 70.4 |
| 5.4: I am confident that I could raise concerns I had about other inappropriate conduct in the workplace without fear of reprisal (inappropriate conduct may include any actions or behaviours that make you feel uncomfortable in the workplace) | 83.3                               | 69.1 | 68.4      | 69.1 |
| 5.5: I am confident that any concerns I may need to raise regarding harassment, bullying, discrimination or other inappropriate conduct would be dealt with appropriately   | 70.4                               | 68.1 | 63.0      | 64.4 |

| Question  | Upper North Investigations Support |      | NZ Police |      |
|---|------------------------------------|------|-----------|------|
|   | 2015                               | 2014 | 2015      | 2014 |
| <b>6. My Supervisor</b>   | 84.6                               | 78.6 | 80.7      | 80.6 |
| 6.1: My supervisor behaves in a way that is consistent with the values of NZ Police               | 92.6                               | 86.5 | 87.5      | 87.4 |
| 6.2: My supervisor treats staff with respect  | 94.4                               | 82.3 | 87.5      | 86.7 |
| 6.3: My supervisor communicates the goals and objectives of our team effectively                  | 77.8                               | 82.1 | 78.8      | 79.0 |
| 6.4: My supervisor encourages, and is willing to act on suggestions and ideas from my team        | 83.0                               | 76.8 | 81.0      | 81.1 |
| 6.5: I get regular feedback on my performance from my supervisor (formal/informal)                | 75.0                               | 73.2 | 68.5      | 68.8 |
| 6.6: I have confidence in my supervisor   | 84.9                               | 70.8 | 80.9      | 80.8 |
| <b>7. Recognition</b>   | 36.3                               | 52.5 | 44.6      | 46.3 |
| 7.1: NZ Police has appropriate ways of recognising outstanding achievement                        | 35.2                               | 48.4 | 44.9      | 46.3 |
| 7.2: People here are appointed to positions based on merit  | 33.3                               | 44.8 | 31.3      | 34.5 |
| 7.3: We celebrate success in NZ Police  | 35.2                               | 52.6 | 47.5      | 47.0 |
| 7.4: I get recognition when I do a good job   | 38.9                               | 58.3 | 50.3      | 52.7 |
| 7.5: I feel my contribution is valued in NZ Police  | 38.9                               | 58.3 | 49.2      | 51.0 |
| <b>8. Vision and Purpose + Communication and Cooperation</b>                                      | 55.3                               | 64.6 | 58.0      | 59.1 |
| 8.1: NZ Police has a clear vision of where it's going and how it's going to get there             | 46.3                               | 67.0 | 60.0      | 62.3 |
| 8.2: Communication in my District or my Service Centre is open and honest                         | 46.3                               | 54.7 | 45.1      | 46.3 |
| 8.3: I feel informed about NZ Police and its activities   | 46.3                               | 58.9 | 56.0      | 56.5 |
| 8.4: There is a sense of 'common purpose' in NZ Police  | 50.0                               | 66.3 | 57.2      | 58.2 |
| 8.5: NZ Police is interested in the views and opinions of its staff                               | 24.1                               | 41.9 | 38.9      | 39.9 |
| 8.6: Teams within NZ Police work well together  | 63.0                               | 58.5 | 54.1      | 54.3 |
| 8.7: I feel a sense of belonging to my District or my Service Centre                              | 59.3                               | 55.8 | 59.8      | 60.3 |
| 8.8: NZ Police cares about the well-being of its staff  | 50.0                               | 61.1 | 48.7      | 50.9 |
| 8.9: NZ Police is an enjoyable place to work  | 75.5                               | 82.3 | 71.2      | 72.4 |
| 8.10: I feel I am working for an effective organisation   | 68.5                               | 74.7 | 62.8      | 64.2 |
| 8.11: I intend to continue working at NZ Police for at least the next 12 months                   | 79.2                               | 89.6 | 84.6      | 85.2 |
| <b>9. Quality and Excellence</b>  | 57.3                               | 66.9 | 58.7      | 60.8 |
| 9.1: Day-to-day decisions demonstrate that quality of services is a top priority for NZ Police    | 46.3                               | 52.6 | 52.9      | 55.1 |
| 9.2: NZ Police expects high standards of performance from its people                              | 88.9                               | 83.3 | 87.6      | 87.3 |
| 9.3: I have the tools and resources I need to do my job   | 63.0                               | 70.5 | 53.4      | 57.2 |
| 9.4: I am sufficiently involved in decisions that affect the way I do my job                      | 51.9                               | 65.6 | 49.2      | 51.3 |
| 9.5: Systems and processes I use enable me to do my job well                                      | 59.3                               | 72.9 | 59.1      | 60.8 |
| 9.6: Employees are encouraged to provide ideas and suggestions to improve the way things are done | 50.0                               | 64.6 | 57.5      | 59.1 |
| 9.7: NZ Police delivers on the promises it makes to its customers                                 | 41.5                               | 58.9 | 51.5      | 55.1 |
| <b>10. Final Thoughts (Employee Engagement)</b>   | 69.9                               | 77.9 | 72.1      | 73.3 |
| 10.1: Overall, I'm satisfied with my job  | 77.8                               | 85.4 | 73.1      | 74.9 |
| 10.2: Overall, I would recommend NZ Police as a great place to work                               | 66.0                               | 69.8 | 66.6      | 68.3 |
| 10.3: I take an active interest in what happens in NZ Police                                      | 72.2                               | 78.9 | 80.7      | 81.6 |
| 10.4: I feel inspired to go the extra mile to help NZ Police succeed                              | 69.8                               | 80.2 | 71.5      | 72.5 |
| 10.5: I feel a sense of commitment to NZ Police   | 77.8                               | 88.5 | 80.9      | 81.8 |
| 10.6: NZ Police inspires me to do the best I can in my job every day                              | 55.6                               | 64.6 | 59.8      | 60.6 |

| Question  | Upper North Investigations Support |      | NZ Police |      |
|---|------------------------------------|------|-----------|------|
|   | 2015                               | 2014 | 2015      | 2014 |
| <b>11. The Survey - Your Views</b>  | 19.7                               | 30.2 | 26.4      | 30.5 |
| 11.1: Changes in response to the 2014 Workplace Survey have had a positive impact on my team        | 11.3                               | 24.5 | 19.0      | 22.6 |
| 11.2: My supervisor has actively involved our team in making changes as a result of the last survey | 27.5                               | 35.5 | 30.9      | 35.2 |
| 11.3: I believe actions will be taken based on the results of this survey                           | 20.4                               | 30.5 | 29.3      | 33.8 |

| Question  | Upper North Investigations Support |  | NZ Police |  |
|---|------------------------------------|--|-----------|--|
|   |                                    |  |           |  |
| If you have witnessed or experienced some form of harassment, discrimination or bullying in the workplace in the last 12 months, do you believe it has been dealt with effectively? |                                    |  |           |  |
| Not Applicable  | 83.3                               |  | 81.7      |  |
| Yes   | 7.4                                |  | 4.5       |  |
| No  | 9.3                                |  | 13.8      |  |

## 8. Appendix 2 – Notes on taking action

The key to driving any change or improvement effort is in following a suitable **action plan**. An action planning template is provided on the [Police Intranet](#) and allows you to detail the key issues to be addressed (focus areas), along with specific actions to occur, expected benefits, accountabilities, timeframes and progress reporting. Districts that adopt a standard action planning approach, provide support to those involved, and review the quality of planning output are those far more likely to see greater improvement in their subsequent survey results.

The following are some of the strategies we suggest need to be kept in mind when using survey results to drive change. Whilst there can never be one 'best' approach to the post-survey process that will suit all organisations, there are nevertheless a range of strategies that experience has shown leads to the greatest likelihood of performance improvement.

**Focus on a limited number of key issues.** Look for themes that emerge from your set of key drivers, paying particular attention to your 'red zone' key drivers. Try to distil these themes down to two or three major goals (80/20 principle).

**Communication is vital.** Do your best to keep everyone fully informed at all stages of the process, from results reporting to issue prioritisation to progress reports. Communicate survey results quickly (staff know you have them). Communicate senior management's initial response and the process to be followed. People want to know what is going to happen, how they will be involved. Have members of the management team present the results to their teams, while encouraging feedback and contribution. Consider using facilitators to assist in the process, and don't overlook the contribution supervisors may make (employees often prefer to receive organisational information directly from their supervisors rather than via emails or newsletters).

**Act quickly.** Make sure you act on your survey results within three months of survey results being reported. Survey momentum can be short lived and employees will quickly begin to question the relevancy of interventions that come too long after the survey has been completed. Look for the obvious "low-hanging fruit" or "easy fixes," and target them early on. Don't waste time on things you can't change – focus on things you CAN change. More complex issues can be addressed progressively during the year.

**Measure your progress.** Often desired improvement goals are not met because the survey is regarded as a one-off events, rather than an essential business process and KPI. Sustaining performance improvement requires not only the formulation of relevant and realistic action plans, but also regular monitoring of the impact of those initiatives. On-going measurement not only provides essential feedback on what's working and what's not, it also creates a 'virtuous cycle' where improvement becomes a reinforcing thing. Measurement is also a critical to ensure those responsible for change are held accountable. And there must be consequences – consequences for no change, and consequences for positive change.

**Recognise and celebrate success.** Often one of the most overlooked aspects of the survey process! And one of the most important. Obviously 'red zone' drivers need urgent attention, but don't overlook those 'green zone' drivers where your above-benchmark performance is something to celebrate (and maintain). One of the features of truly great workplaces is the emphasis they place on celebrating success. And success is all around you – celebrate, and see the different it makes!

**Reinforce the survey follow-up process.** Once your post-survey initiatives start to happen, make sure you take every opportunity to communicate and update staff on progress regularly. Too often organisations introduce excellent initiatives post-survey, but forget to tell anyone! Consider a quarterly update, or a section in your staff newsletter where you recap on the goals that were set and provide updates on progress to-date. This, more than anything, will reinforce to staff the value of the survey – the organisation was interested in my views, they have listened, and now they're doing something about them.

## 9. Appendix 3 – Glossary

**Employee Engagement:** is a multi-dimensional concept that describes the extent to which employees mentally, emotionally and physically apply themselves at work. Engagement is measured by six questions in the survey and includes job satisfaction, organisational commitment, willingness to recommend the organisation as a great place to work, discretionary effort, taking an active interest in the organisation, and general effort.

**Engagement Index:** the average score across the six engagement questions, across all employees.

**Engagement Profile:** employees are categorised as either engaged, ambivalent or disengaged according to their Engagement Index. Employees who score above 87.5% (weighted mean score) are classified as engaged given they respond very positively to most of the engagement questions. Employees above 50% but below 87.5% are classified as ambivalent given they respond with mostly 'neutral' or 'agree' questions (i.e., not *strong* responses to the engagement questions). Disengaged employees are those that score below 50%. These employees are not sufficiently motivated by the organisation to provide an agree to strongly agree response to any of the engagement questions.

**Change Index:** the overall section score for 'The Survey – Your Views'

**Key Driver Analysis:** is a statistical technique (correlation) that helps in the interpretation of survey data and enables an organisation to put together actionable responses to survey results. It is essentially a tool that allows us to identify what specific dimensions of organisational climate (assessed in a survey) have the greatest impact on engagement levels. By knowing this, managers can prioritise improvement opportunities and prepare a focused number of strategies that will maximise future employee engagement.

**'Statistical Significance' versus 'Significance of the Result':** A 'statistically significant' result indicates that there is a difference in scores between two groups of respondents. So if your District's level of agreement score was 72% on a particular question and the NZ Police average was 80%, then this is likely to be a large enough difference to reflect a true divergence in employee opinion across the two groups (not just 'random variation in scores'). One group sees things more positively than the other group, so much so that the difference would be identified as 'statistically significant' via statistical analysis. But it is important to recognise that statistical analysis is impacted by the size of the survey Sample. Very large survey Samples means there is sufficient 'statistical power' to detect even very small differences in scores. As such, when viewing results online and thinking of 'what's important here', think of those things that represent substantive differences. For a result to be considered 'statistically significant' in this report we have used the below rules of thumb, based on the size of the District or Service Centre:

- 100 people or more: 5%
- 50 to 99 people: 10%
- Less than 50 people: 15%

**The Questionnaire:** The 2015 New Zealand Police Workplace Survey contained 69 statements (as well as three open text questions) designed to measure a workplace on a range of issues in the organisation. Respondents were asked to indicate how much they agreed or disagreed with each statement using a five point rating system. This rating system ranged from Strongly Disagree to Strongly Agree. Questions were separated into 12 sections according to statements that naturally cluster together and measure similar issues.

**Level of Agreement Score (Percent Favourable):** The survey scores reported herein are known as 'level of agreement scores'. They range between 0% and 100% and refer to the percentage of valid responses that 'agree' to some extent with the statement. Level of agreement scoring involves a fairly simple calculation. 'Valid' responses are all responses to the question, EXCLUDING those who did not answer the question and therefore their answer by default was recorded as 'Do not know.'

For a standard 5 point 'Strongly Agree' to 'Strongly Disagree' rating scale, the level of agreement score is calculated using the following steps:

1. Add up the number of 'Agree' and 'Strongly Agree' responses
2. Divide this number by the number of valid responses.

