**Sample of Safety Audit done by a student**

The four physical principles of crime prevention were used when conducting this audit. The principles are: Territorial Reinforcement, Access Management, Natural Surveillance and Quality Environments.

Our audit was carried out at (school name deleted), New Zealand. The students from Room 15 carried out the audit between 9:30 and 10:15, and it was raining. We wanted to find out where the safe areas in our school were and where the areas are that need fixing, because these areas could cause problems for student safety. The whole school was audited by dividing the class into groups of students. Each group audited a different part of the school.

During our audit we enlarged the digital map of the area we were focusing on. This meant we could get to really know our area of the school. We walked around our area and shaded areas using green, orange or red. Red was used to identify problems that needed to be repaired as soon as possible, orange were the problems that could be improved long term and green was used to shade in areas that were safe in our area.

We decided which problems were worse by grading them from 0 to 3. Three was the worst, two were the things that needed improving but were not urgent, one was the things that could wait and zero were the things that we are not going to action, either because they are not important, or things that we couldn’t change, like changing the classroom structure.

Each group wrote down the green, orange and red areas from their part of the school, with the grading’s from 0-3, on the large sheets of paper. We then shared this information digitally with the class. This meant everyone had a copy of the green, orange and red areas for the whole school.

These were the safe areas that we identified in our school:

**Green areas that were safe**

* Flag court has good NS and AM.
* In front of room 9-12 has good NS.
* Art room has TR/QE/AM/NS.
* Food tech – NS.
* Lower car park - QE/NS/AM.
* Corridor of rooms 37 and 38 – AM.
* International house - QE/AM/TR/NS.
* Grass above basketball courts – QE.
* Administration office - TR/QE/AM.
* Room 9-12 corridor - AM/TR.
* Room 15 - 16 doors AM/TR/QE.
* Room 18 door QE.
* MAC door TR/QE.
* The low fence by the ramp of room 36 is perfect AM/NS/QE.
* Rooms 1, 2, 3, 4, 5, 6, 7, 42 and 43 have good NS on their windows.
* Rooms 5, 7 and 8 all have good locks.
* The netball courts have good AM.
* Library has good NS.
* Stairs have good AM.
* Drop off zone has good AM.
* Outside the music room, the balcony has great NS, QE, TR and AM.
* Outside rooms 23, 24 and 25 has good NS.
* Light sensors outside the hall-good NS.
* Back of the hall has good AM.
* The MAC entrance has a very secure lock.
* Rooms 15, 16 and 8 have very secure doors.
* Lights around rooms 19, 20, 21, 22, 23, 24 and 25 have good NS.
* Keeping shrubs low outside the music room-NS, AM.

**Orange areas that could be improved**

* Left side of bench (Rm 9-12) is unsteady (QE).
* Shelter roof (Rm 9-12) is too mossy (QE).
* Plants by Rm 9-12 need to be trimmed (QE/NS).
* Tree in front of Rm 12, on hill needs to be trimmed to eye level (NS/QE).
* Put low fences up on the top of the hill by Rm 9-12 and soft tech to art room (AM).
* People could hide under the deck outside Rm 36. Fill it in (NS/QE).
* Too many cracks in front of room 36 (QE).
* Trees blocking windows in gymnasium (NS).
* Cracks in basketball court (QE).
* Posters on soft tech room windows (NS).
* Room 36 stairs are wobbly (QE).
* Room 45 open window (AM).
* Room 45 is dark and has curtains (NS).
* Dental clinic windows are too high (QE).
* Area around trees, ramp is near the basketball court (QE).
* The drain by room 36 is too low (QE).
* Room 38 has too many cracks (QE).
* People can hide behind a wall behind 37 (NS).
* Plants on top of the hill in front of room 37 need to be trimmed (NS/QE).
* The concrete behind the Food Tech is uneven (QE).
* Bikes and scooter racks give excuses for loitering (TR).
* Water fountains give excuses for loitering (TR).
* Plants behind Food Tech and by the ramp going down to the gym need to be trimmed.
* People can hide behind the Food and Soft Tech entrance (NS).
* The left side of Room 9 seat has lost a piece of wood (QE).
* People can hide on the side of Room 8 (NS/QE).
* There are cracks and holes in the flag court.
* The seat by the garden in front of Soft Tech is wobbly (QE).
* Room 17 door handle (AM).
* Room 13 has no lock on door (QE/TR).
* Door handle shift on hall (QE).
* Need a sign that tells visitors go straight to the office before entering the school (AM).
* Make a sign at the back of the school because many people enter from the back of the school.
* There is not enough lighting on the basketball court and lower car park (NS/AM).
* Need signs to identify rooms and teachers.
* The front of room 13 has no lock.
* The ICT lock does not work.
* The trees in front of the gym need to be trimmed to see into the windows.
* Consider adding sensor lights on the netball courts (NS).
* Classrooms could have a system where you sign in and out of your device before and after school.
* Room 43 storage area can be a hiding place.
* Room 15 boys’ toilets don’t close properly.

These are the red areas that we decided were unsafe. 0 were the issues that were not going to be actioned. The numbers 1, 2 or 3 were added to issues depending on how urgent and unsafe the problem was.

**RED areas that are unsafe**

* 2. Concrete split. Tripping hazard outside RM 1-8 (QE/AM).
* 3. Room 36 backdoor stairs can move, you can trip and hide under (NS/QE).
* 2. Room 36 front door stairs are wobbly.
* 3. The storage area in front of RM14, glass has been smashed (QE).
* 2. Concrete in front of Room 36 fountain is wobbly.
* 3. A piece of seat is missing on the side of Room 8 (QE).
* 3. There is a big crack and a pipe going down the back part of Room 9 seats (QE).
* 3. Boy’s bathroom door Room 9 (QE).
* 3. Mossy roof outside Rooms 1-8.
* 2. More grass needs to be growing on the hill beside the netball courts.
* 1. Hiding spots in front of room 13.
* 3. The garden outside soft tech needs rails at the top.
* 3. Room 8 window is covered by a bush.
* 3. Trees or shrubs need to be clipped to eye level on the hill next to the netball courts.
* 2. The doors at the back of Room 15, 16 and 17 are hard to open from the outside.
* 3. One of the doors in the hall doesn't have a lock.
* 3. Behind the hall you can’t see through the bushes.
* 2. You can’t see the fitness trail from all sides.

From this audit, we formed the following recommendations to improve the environment and student safety at (school name deleted):

Recommendations

* Fix back stairs to Room 36 - unstable, slippery and can trip.
* Fix storage area broken window - broken window theory, once one person sees it does more damage and bad perception of the school.
* Fix seat outside Room 8.
* Corridors doors outside Room 15 don't shut.
* Handle on the double doors coming into Room 15 corridor malfunctioning.
* Narrow access to staff car park - use barrier arm.
* Moss on roof outside rooms 1-8 and 9-12, maintenance + light.
* Trees and shrubs need to be trimmed to help NS.
* Trim trunks so people can see past trees, clear sight line, corner Room 12 tuck shop, eye level.

Student name

Room 15