

Impaired Driving Programme (90461)

Project Status Report - Detail

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Project Details

Portfolio	Road Policing	Sub-Portfolio	National Road Policing Centre
Project reports up to	National Road Policing Centre (Sub-Portfolio) managed Bruce Obrien		
Business Owner	Bruce Obrien	Current Phase	Deliver & Implement
Senior Responsible Owner	Steve Greally	Delivery Status	In Progress
Project Manager	Roger Jordan	Benefit Planning Status	Approved
% Project Complete	25%	% Phase Complete	5%

Management Control Status Reporting

	Last Period	Current	Comments
Overall Status	Amber	Amber	The programme remains at Amber.
Benefits	Green	Green	No Change
Change Management	Green	Green	No Change.
Finances	Green	Green	Funding for FY 21/22 agreed with Portfolio and Projects team. Funding needs for FY 22/23 are currently in development
Resources	Amber	Amber	Path to green activities are underway with the recruitment of a Change Manager, Project Manager and Scheduler. NRPC are in the process of vetting a Policy Writer whose remit will include the supporting of policy development for the Programme.
Risks	Green	Green	Risks and Issues are being monitored and worked through to ensure appropriate mitigating activities have been identified.
Schedule	Amber	Amber	A high-level delivery plan has been created. Path to Green activities will commence with refinement of the detailed schedule once the scheduler is on-boarded.
Scope	Amber	Green	Ownership of the broader Act within Police has been identified as the Stewardship & Performance Governance Group (S&PGG), whilst financial authority remains with the DFA NRPC Projects & Portfolios. The S&PGG have been advised of the broader scope and new structure of the Impaired Driving Programme.

Key: **Green:** Performing to plan **Amber:** Project impacted, project team actioning **Red:** Off plan, management action required

Executive Summary

Overall the project is progressing to the high-level delivery plan.

The OFT device trial exercise was completed and moderating activities are continuing before the short-listed device/s progress for an 'expert' review, to ensure that the information provided within the responses is accurate and in line with requirements with a focus on appropriateness of level of concentration detection and alignment to standards along with an independent legal review of the device in line with evidentiary standards. This information will be used to inform the recommendation to the Minister of Police when having to review a recommendation. In the interim it is proposed a proactive ministerial update is provided on progress of the procurement specifically calling out any potential risks and the steps being undertaken to mitigate these.

The Tender Evaluation Report is expected to be presented to the OFT GB for endorsement in July.

Following the discussion at the Board in May relating to external engagement, the Programme is looking at the potential for undertaking a Community Consultation process to engage with a broad range of stakeholders to gain input into the Deployment approach.

Progress this period

As at 31 May 2022:

Work is in progress to transition the OFT project into the broader Impaired Driving Programme work plan, following endorsement of the new structure and expanded scope from the OFT GB.

The Operational Working Group is progressing policy options and workflow decisions for recommendations to be developed for approval of the Director NRPC. The group are developing workflow maps for new processes and reviewing the legalities for policy changes for Police Instruction updates in alignment with the Act. Members of the PIB, PPS, ESR, ICT, Mobility and Legal teams are involved in the development of new policies, processes and procedures.

The Capability work stream presented the deployment strategy and related CCI to the UPD panel. Endorsement of the strategy will be requested from the Governance Board in June noting that future changes to the strategy may be required due to feedback received through the proposed Community Consultation.

ICT have reviewed and confirmed the ability to host the new charging matrix and process charts (under development) on Checkpoint for officer reference. This will form part of the ongoing discussion on the technology to support the processes.

OFT Intranet landing page was published and panui for staff to alert them to legislation being passed and next steps.

Ongoing and regular liaison between Police, Waka Kotahi, and Ministry of Transport communications representatives on issues and media queries as they arise.

Communications Strategy revised and circulated for first stage of feedback.

Work to develop the Impaired Driving Intranet site and communication channels are underway.

The Procurement work stream completed the OFT device evaluation process for short-listing devices and undertook a device trial exercise at the Plimmerton CVST.; Follow on moderating activities continued in May.

The Insights work stream is being established and will manage data for deployment, collections and distributions and data preparation for the 3-year independent review.

The Interagency Committee viewed the proposed new workflow maps outlining the process options (EBA, OFT or CIT) that the officer has to consider in a roadside stop, through to an outcome of an infringement or charge being issued following blood specimen testing. The Committee discussed data requirements for the 3 year review, including what data is currently collected, and which agency is best aligned for capture of new data requirements.

Governance:

The Oral Fluid Testing Governance Board met on 18 May 2022.

The OFT Board endorsed the new Impaired Driving Programme structure and work is in progress to establish the new work streams.

The S&PGG have been advised of the expanded scope and the new programme structure for Impaired Driving.

The Impaired Driving programme officially moved into the Design/Deliver Phase of the work plan.

Additional funding has been agreed to support the on-boarding of a Change Manager for the Capability work stream and a Project Lead to support the implementation of the Impaired Driving Operational work stream.

Next Steps

As at 31 May 2022:

Progress the reporting requirements to support operational, evaluation and reporting needs.

Policy workshops will be held in June once development of related Police Instruction chapters have been completed.

Planning for an end-to-end walk through of the processes in July.

Work with ICT/Mobility on what digital solution can be developed by March 2023; a solution needs to be understood to confirm requirements for reporting, deployment CCI and strategy finalisation and operational process development.

Recruitment of new roles

Confirm the engagement strategy and progress intranet uploads for staff reference.

Establish the broader engagement approach with a wider external stakeholder group.

Next Steps

The OFT GB will next meet 14 June 2022.

Update the Board on progress made in relation to confirming the broader impaired driving structure.

Review the current risks and issues for the programme.

Present the Deployment strategy and CCI for endorsement.

Review for approval the new ToR's for the Impaired Driving Governance Board.

Finances across 21/22 Financial Years

	Capex	Opex	Totals
Budget	\$ 0	\$438,537	\$438,537
Actual to Date	\$ 0	\$225,370	\$225,370
Forecast to Completion	\$ 0	\$214,110	\$214,110
Estimate at Completion - EAC	\$ 0	\$439,480	\$439,480
Variance (Budget – EAC)	\$ 0	\$ 943	\$ 943
Contingency	\$ 0	\$ 0	\$ 0

Workstreams/Cost Distributions

Name (#)	Business Owner	Phase	Delivery Status	Overall RAG	Previous Overall RAG	Status Report as at
Equipment Procurement(#128220)		Delivery	In Progress	Green	Green	03 Jun 2022
<p>Executive Summary:</p> <p>The purpose of this workstream is to procure OFT equipment that meet legislative requirements related to the Land Transport Amendment bill. Since the tender closed 27 April 2022, responses and devices have been evaluated with 3 now shortlisted. Due diligence is now being carried out on all 3 to help recommend a preferred device to the governance board.</p> <p>Overall Status Comments:</p>						
Operational includes Police Prosecutions, Mobility, ICT/NIA/CM, PIB, Legal and ESR(#128244)		Delivery	In Progress	Green	Amber	07 Jun 2022
<p>Executive Summary:</p> <p>An Operations Working Group has been established to deliver the operational requirements of the Act. The group will focus on policy, procedures and process changes across Mobility, ICT/NIA/CM, PIB, Police Prosecutions, Legal and ESR business requirements.</p> <p>Expansion of the scope to include impaired driving requirement has been endorsed by the OFT Board and is being progressed.</p> <p>Police Instructions are being developed for all components of impairment and will incorporate the new charging decision document to be considered as part of impaired driving, this will include the introduction of both new and combination offending.</p> <p>ICT are working to confirm a solution(s) to support the deployment model and business integration of the Act in impacted departments.</p> <p>Overall Status Comments:</p> <p>This group is responsible for the drafting of policies and procedures and development of policy recommendations for approval of the Director of RP.</p>						

Insights(#128247)		Delivery	In Progress	Green	Green	31 May 2022
<p>Executive Summary:</p> <p>The Insights work stream is being established. This work stream is responsible for the design and development of the reporting needs. Identifying the needs of operational, tactical and strategic reporting and that the capture of the information is timely, appropriate and necessary.</p> <p>An initial meeting of the Insights work-stream was held, looking to identify the foundation for the CCI data needs. Through the Inter-agency Committee, Ministry of Transport have identified a "start for ten" dataset of requirements for what they feel will be required for the independent review and shared these with the inter-agency working group. It must be noted that within the dataset are data points which are unlikely to be captured, for example the accuracy of the OFT device in relation to impairment and the detection of false positive and false negative results.</p> <p>Overall Status Comments: Early stage of establishment progressing</p>						
Capability includes Change Management, Training, Strategic Comms, Stakeholders and Deployment(#128248)		Delivery	In Progress	Green	Green	07 Jun 2022
<p>Executive Summary:</p> <p>The deployment work has now been transitioned into the Capability work stream and the workstream is continuing to develop a broader external engagement plan.</p> <p>A Change Manager is being recruited to lead the workstream currently.</p> <p>Engagement has been made with the TRM team to understand the engagement model approach that was used for their community consultation.</p> <p>Overall Status Comments:</p>						

Key Milestones

Milestone Name	Baseline	Forecast	Actual	Variance	Status	Comments
Status Key: Green – On schedule Amber – 0 to 8 days overdue Red – More than 8 days overdue Blue – Completed Grey – No Forecast, "Key Milestones" defined as those with the "SR" flag set						

Dependencies on Key Milestones

Dependent On (#)	Milestone Name	Forecast Date	Dependency Type	Milestone in this Programme	Forecast Date	Status
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Risk Heatmap

Impact						
	Negligible	Minor	Moderate	Major	Severe	Total

Almost Certain						
Likely						
Possible			7			7
Unlikely						
Rare						
Total			7			7 (16)

Key Risks

ID	Risk Name	Description	Last Review Date	Risk Owner	Target Risk Level	Controlled Risk Level	Escalation Level	Response Type
11066	Project delivery time constraints	Time constraints - IF Police are unable to deliver OFT testing within the proposed 12-month implementation period (for example – procurement delays could impact on time frames for operational policy development and training) THEN Legislation as enacted for the OFT requirement would not be delivered upon WHICH could damage the reputation of the Police and confidence in it's ability to deliver legislative change.	23/May/2022	Roger Jordan	Medium	High	Project	Reduce
<p>Status Report Comment: 15/03/22 - OFT GB propose monitoring via existing quarterly reporting via RSPP and Road to Zero channels.</p> <p>Mitigation: - Development of a integrated project plan based upon workstream plans identifying dependencies and milestones</p> <ul style="list-style-type: none"> - Other areas of the Drug Driving legislation will be enacted outside of the OFT project - Implementation Business Case to identify an future risk to delivery timelines - Establish a reporting cadence to external stakeholders as part of existing reporting structures to ensure visibility of Programme and risk - Develop an MVP for March 2023 								
11576	s.9(2)(g) OIA [REDACTED]	s.9(2)(g) OIA [REDACTED]	23/May/2022	Steve Greally	Low	High	Project	Transfer

<p>Status Report Comment:</p> <p>Mitigation: s.53(g)(l) Priv, s.9(2)(g) OIA</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p>								
11695	<p>Oral Fluid Test device is not fit for purpose for roadside volume based testing</p>	<p>IF the Oral Fluid Test device is not fit for purpose for roadside volume based testing THEN the benefit of an improved public perception of drug driving enforcement may not be achieved WHICH would reduce the impact of the legislation and the contribution to the Safer Roads programme.</p> <p>s.9(2)(g) OIA</p> <p>[Redacted]</p>	31/May/2022	Roger Jordan	Medium	High	Project	Avoid
<p>Status Report Comment: 31/05/22 - Moderation activities are in progress to determine the preferred device. Device will undergo independent expert analysis to confirm supplier information relating to scientific capabilities.</p> <p>02/05/22 - Procurement tender closed 27 April. Evaluation and Trial phase will be undertaken in May which will determine if we have a device that is fit for purpose.</p> <p>Mitigation: • Ensure that requirements are clearly articulated within the RFP</p> <ul style="list-style-type: none"> • Review supplier responses to the RFP • Ensure that in the Minister briefing this, if realised, is noted • Ensure in the handover to operations at the end of the implementation programme that, if realised, is called out as an activity required in the future 								
<p>RAG Status Key: Green - Performing to plan Amber - Project impacted, project team actioning Red - Off plan, management action required , "Key Risks" defined as those with the "SR" flag set</p>								

Escalated Risks

ID	Risk Name	Escalated from (#)	Last Review Date	Risk Owner	Target Risk Level	Controlled Risk Level	Escalation Level	Response Type
11153	Unable to source suitable equipment	Equipment Procurement (#128220)	29/Mar/2022	Roger Jordan	High	High	Project	NA
<p>Status Report Comment: 28/02/22: Escalated to Project level for OFT Programme awareness</p> <p>Description: IF Police are unable to source technology that meets the legislative requirements, THEN an OFT regime cannot be carried out to deliver the Governments expectations. This risk covers complexity of device, i.e. that it's simple to use, and Health and Safety aspects of taking an oral fluid sample are assessed.</p> <p>Mitigation: • Clearly and explicitly communicate the legislative requirements in the Request for Proposal (RFP).</p> <ul style="list-style-type: none"> • Ensure the Tender evaluation Team only shortlist responses that meet the legislative requirements. • Directly negotiate with responders that are almost compliant. • Engage with other agencies and inform stakeholder of outcome of RFP if no device currently available. • Identify options, i.e. increase use of CIT, in the short term until a fit for purpose device is available • Incorporate the outcome of not having a device into the communications plan as a back-up 								
11929	Mobility OnDuty app not available for rollout.	Operational includes Police Prosecutions, Mobility, ICT/NIA/CM, PIB, Legal and ESR (#128244)	03/Jun/2022	Roger Jordan	High	High	Project	Accept
<p>Status Report Comment: 3.06.22: Mobility currently investigating option for roll out of OnDuty solution in February 2023. 15/03/22: AC O'Brien requested that OFT be included in the Mobility OnDuty work plan for this year for consideration.</p> <p>Description: If an OnDuty app for OFT cannot be delivered in time for the programmes go live date, THEN an alternative method of officer process guidance and uploading of information and data to Police databases will need to be developed.</p> <p>Mitigation: - Requirements across the Case Management / REFRAME architecture and process mapping to be appraised for alternative interim solutions.</p>								

11595	Availability of a workable ICT solution	Capability includes Change Management, Training, Strategic Comms, Stakeholders and Deployment (#128248)	03/Jun/2022	Roger Jordan	High	High	Project	NA
<p>Status Report Comment: 03/06/22: ICT due to confirm an OnDuty reporting solution in June. Investigations happening to assess inclusion for OnDuty release in February 2023. 28/02/22: Risk escalated to OFT Programme Manager</p> <p>Description: IF Police cannot provide a workable ICT solution to capture necessary testing data THEN data will not be uploaded digitally to the Police systems RESULTING in Polices inability to support the operational processes of enacting the Act and will have impact on the deployment strategy and BAU teams.</p> <p>The deployment strategy relies on the evidence data as captured in the testing. Police have target testing numbers to achieve in accordance with the Act and these engagements need to be recorded digitally. Manual uploads will impact the Officer and Case Management/FMC teams workloads.</p> <p>Mitigation: ICT/Mobility teams are working to confirm a temporary MVP solution to enable data capture and reporting until a fully developed impaired driving mobility solution is delivered.</p>								
11070	Disproportionate impact on Maori and Pacifica groups	Impaired Driving Programme (#90461)	23/May/2022	Steve Grealley	Medium	High	Project	Reduce
<p>Status Report Comment: 03/06/22 - KPMG have developed a dashboard report which is being assessed for mitigating properties for deployment decisions. 17/05/22 - OFT deployment strategy and CCI to be presented to UPD for consultation and review. 15/03/22 - OFT PM to work with UPD team. 04/03/22 - Working with Strategic Advisor - Maori on the development of an engagement approach with minority groups</p> <p>Description: IF the deployment strategy doesn't look to eliminate the effect of bias when identifying drivers whom to stop for testing THEN minority groups could be disproportionately stopped WHICH could lead to significant over-representation of those Maori and Pacifica groups at all stages of the criminal justice system and impact negatively on Police and Government reputation.</p> <p>Mitigation: - Deployment Strategy to consider strategic vs deterrence principles, incorporating lessons learnt from wider Police programme on mitigating bias and engaging with representative stakeholders to input into the approach</p> <ul style="list-style-type: none"> - Critical Command Information to provide insight - Engagement with internal and external representatives of minority groups - Training of frontline staff - Engagement with other stakeholder groups to engage on the Act's implementation; Understanding Policing Delivery (UPD), NZTA; Waka Kotahi - Deployment based on crash statistics 								

RAG Status Key: **Green**- Performing to plan **Amber** – Project impacted, project team actioning

Red – Off plan, management action required ,

"Key Risks" defined as those with the "SR" flag set