

Impaired Driving Programme (90461)

Project Status Report – December 22/January 23 period

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Project Details

Portfolio	Road Policing	Sub-Portfolio	National Road Policing Centre
Project reports up to	National Road Policing Centre (Sub-Portfolio) managed Bruce Obrien		
Business Owner	Bruce Obrien	Current Phase	Deliver & Implement
Senior Responsible Owner	Steve Greally	Delivery Status	In Progress
Project Manager	Roger Jordan	Benefit Planning Status	Approved
% Project Complete	60%	% Phase Complete	50%

Management Control Status Reporting

	Last Period	Current	Comments
Overall Status	Red	Red	Overall Status remains at RED due to the inability to deliver roadside testing in March Road to Green – See Executive Summary
Benefits	Green	Amber	Benefits moved to AMBER. Benefits are linked to roadside testing and due to inability to deliver for March, only partial realisation of benefits will be achieved. Full realisation will only be attainable once roadside testing is delivered which the approach as to how is dependent on Ministers decision
Change Management	Green	Green	No Change
Finances	Green	Green	No Change, funding for remainder of FY to be agreed, current historical underspend capable of funding team until end of March.
Resources	Amber	Green	Resource in place to deliver for March 2023. AResources to deliver any future scope, i.e. roadside testing, will need to be agreed and funded.
Risks	Red	Red	Risks remains at RED due to the inability to deliver roadside testing in March 2023 <ul style="list-style-type: none"> Issue 12265 regarding Minimum Viable Product (MVP) meeting the intent of the legislation Issue 12848 regarding Project delivery time constraints Road to Green – See Executive Summary
Schedule	Red	Red	Schedule remains at RED due to the inability to deliver roadside testing in March All other deliverables are on track for delivery in March 2023 Road to Green – See Executive Summary
Scope	Red	Red	Scope remains RED due to inability to deliver roadside testing Road to Green – See Executive Summary

Key: **Green**: Performing to plan **Amber**: Project impacted, project team actioning **Red**: Off plan, management action required

Investment Objectives

1. Compliance with regulatory requirements.

Police currently detect drug driving after carrying out an impairment test using CIT processes and requesting a blood sample. Under Police are required to implement the Land Transport (Drug Driving) Amendment Act and initiate OFT in line with government directions.

2. Safer roads through improved detection and general deterrence of drug drivers on NZ roads.

Drug driver apprehension is currently limited to detection by officers when a driver is suspected to be impaired by drugs. This is achieved via a CIT test. It is anticipated that a random and compulsory OFT regime like that employed for drink driving, will significantly improve detection of drug drivers and will aid in general deterrence principles.

Executive Summary

The programme RAG shows an amount of Red due to the constraints identified in the procurement process for the selection of a device that delivers upon the policy intent and requirements of the legislation. As a result, Police will not be able to carry out roadside testing for drugs as required under the legislation.

s9(2)(g)(i)

All other legislatively required deliverables, (e.g. infringements, enhanced blood testing) remain on track for implementation early March 2023.

The three ID GB's prior to Go Live on 10 March are 9 February, 22 February and 1 March 2023.

Business Readiness review and approval will be sought at 22 February ID GB.

Progress this period

As at 31 January 2023:

- s.9(2)(g) OIA
- Ongoing process refinement continues for PPS and PIB to support the MVP implementation in March 2023
- ESR Contract Variation prepared and finalised for signing by both parties
- ESR Blood Test Fees Gazette Notice and Minister Memo developed for submission early February 2023
- ESR Blood Analyst Certificate finalised and out for approval
- Amended Impaired Driving Policy (Police instructions) approved, medical defense chapter to be added prior to go live 11 March
- IDP and OFT proposed approach developed
- Core Training and Specialist Business Training packages development underway
- ICT workstream continue to test changes to incorporate Precedent Codes required data, no issue to date
- POL forms re-designs approved and sent to printer for production and distribution, additional cost required (CR # 972 for approval)
- Impaired Driver Charging Table updated
- Medical Defence process approved with development of policy underway
- Ability to deliver Benefits as set out in the benefits logic map being assessed with update being prepared for 22 February Board Meeting.

Next Steps

As at 31 January 2023:

- s9(2)(g)(i)
- ESR Contract Variation signed by both parties
- ESR Blood Test Fees Gazette Notice and Minister Memo approved
- Publish Fees Gazette Notice
- ESR Blood Analyst Certificate approved
- Policy Document (Police instructions) Tranche 1 updates review and approval for update by March
- Decision/endorsement on proposed IDP and OFT approach
- Agree Phase 2 Implementation Business Case framework and approach with IPO once preferred option is known
- Core Training and Specialist Business Training underway
- Continue to work with ICT workstream on the required ICT changes underway for Precedent Codes
- Continue to refine and finalise the March 2023 MVP Operating Model and business processes
- Finalization and approve all outstanding processes and policies
- End2End workshop with impacted stakeholders
- Undertake Business Readiness assessment for presentation for go-live approval request to Board on 22 February

Finances across all Financial Years

	Capex	Opex	Totals
Budget	\$ 0	\$1,715,320*	\$1,715,320*
Actual to Date	\$ 0	\$805,434**	\$805,434**
Forecast to Completion	\$ 0	\$909,836	\$909,836

* Incorporates agreed CR953 funding

** January accruals still under finalisation

Workstreams/Cost Distributions

Name (#)	Business Owner	Phase	Delivery Status	Overall RAG	Previous Overall RAG	Status Report as at
Equipment Procurement(#128220)		Delivery	In Progress	Green	Green	31 Jan 2023
<p>Executive Summary: The purpose of this work-stream is to procure OFT equipment that meets legislative requirements related to the Land Transport Amendment bill.</p> <p>Overall Status Comments: Remaining deliverables transferred to Governance workstream and schedule via approved CR970, Closure report to be completed for this workstream allowing it to be formally closed.</p>						
Operational includes Police Prosecutions, Mobility, ICT/NIA/CM, PIB, Legal and ESR(#128244)		Delivery	In Progress	Green	Green	01 Feb 2023
<p>Executive Summary: This month the key focus for the Operations workstream is as follows:</p> <ul style="list-style-type: none"> - completing the Impaired Driving policy - ensuring the Infringement Regulations have been drafted in line with ICT changes to the notices - finalising the ESR process and agreement - finalising the ESR analyst certificate - finalising the blood test fee gazette notice - finalising the medical defence process and forms - finalising all new forms for distribution <p>Overall Status Comments: Work currently on track, still with a couple of variables (i.e. gazette notice approval delayed or final testing of ICT identifies issues) which could cause delays</p>						
Capability includes Change, Community Consultation, Comms, Stakeholders, Training and Deployment(#128248)		Delivery	In Progress	Amber	Amber	01 Feb 2023
<p>Executive Summary: Key focus for January has been the development, planning and structure around engagement, as well as the development of core key messages, development of core comms collateral, and requesting approval for the core training package for frontline staff to be made mandatory, and creating the training structure and content. Progression of the development of the CIT training into an online training package has also been a priority.</p> <p>Overall Status Comments: The overall status will remain at 'amber' until confirmation of the OFT direction and approach and until all 'final' changes are in the schedule, and any final impacts identified and mitigated.</p>						

Technology/ICT Drug Driving Legislation Changes / Precedent Codes(#158507)		Delivery	In Progress	Green	Green	31 Jan 2023
<p>Executive Summary:</p> <p>31/01 The Land Transport (Drug Driving) Amendment Act 2022 will come into effect on 11 March 2023; which includes the need for the applicable levels and limits of any 'listed' qualifying drug to be specified in the wording of any infringement or charging document. This will require ICT changes across OnDuty, NIA, Smart Reports, PIPs (vendor DXC), Business Intelligence and PDSI. NIA went live end of November (hidden until offence codes made active). OnDuty – development and initial testing complete, currently in regression testing. PIPs testing with NZ Post is complete and awaiting hard copy forms for business sign-off. Business Intelligence and PDSI development is complete and currently in test. It was discovered that an ICT error was made which led to the medical defence text being included on the back copy of an infringement notices as part of the OnDuty release on 6/12, affecting 89,000 notices. This was fixed at 0830 on 25/01. Refer to Issue ID 13166 for further details.</p> <p>Overall Status Comments: 25/01 AMBER to GREEN - All ICT work is on track</p>						

Key Milestones – Refer to attached Plan on a Page (PoAP)

Milestone Name	Baseline	Forecast	Actual	Variance	Status	Comments
<p>Status Key: Green – On schedule Amber – 0 to 8 days overdue Red – More than 8 days overdue Blue – Completed Grey – No Forecast, "Key Milestones" defined as those with the "SR" flag set</p>						

Risk Heatmap

Likelihood	Impact					Total
	Negligible	Minor	Moderate	Major	Severe	
Almost Certain						
Likely						
Possible			5			5
Unlikely			1			1
Rare		1				1
Total		1	6			7 (7)

Key Risks

ID	Risk Name	Description	Last Review Date	Risk Owner	Target Risk Level	Controlled Risk Level	Escalation Level	Response Type
11071	Risk to ability to measure benefits realisation	IF there is no baseline data set from which to measure from THEN when measuring the impact of the legislation on delivery of benefits will be subjective WHICH could be detrimental to the future review of the implementation of the legislation as required under the Act.	31/1/23	Roger Jordan	High	High		Accept

<p>Status Report Comment: 31/01: Engaged Waka Kotahi to obtain copy of the baseline data set.</p> <p>Mitigation: Share the risk with Waka Kotahi who currently have an evaluation work group stood up and have engaged a research company to deliver baseline data. Police have representation on this work group. Data collection points and available information and requirements to be understood through work with the inter-agency committee and WK project team.</p>								
11594	Judicial challenge to gazette notices	IF a judicial review to the gazette notices is brought forward THEN Police will need to provide evidence of due process being followed WHICH will require documentation of followed process and an appropriate level of assurance.	31/1/23	Steve Greally	High	High		Accept
<p>Status Report Comment: 31/01: s9(2)(g)(i)</p> <p>Mitigation:</p> <ul style="list-style-type: none"> • Ensure assurance activities are identified and undertaken • Any identified actions arising from assurance activities should be review, and where required, mitigation plans put in place. 								
12263	Availability of OFT funding	IF the funding for FY22/23 and beyond is not approved at Road Policing Sub Portfolio THEN funding from the OFT project will required to be funding from an alternative funding source WHICH will require re-prioritisation of funds with Police	28/2/23	Roger Jordan	Low	Medium	Project	Avoid
<p>Status Report Comment: 31/01: H2 FY2223 and beyond approach and resource submitted to NRPC SLT for endorsement for which a change request for funding will be submitted to MAP for review and consideration.</p> <p>Mitigation: The project will develop a business case for the delivery of the OFT project, once direction is known. This will identify any future phase implementation and on-going costs that will be incurred undertaking OFT activities. Once the business case has been completed it will be put forward for approval and funding from with the CIIP under the management of the Road Policing Sub Portfolio</p>								
<p>RAG Status Key: Green- Performing to plan Amber – Project impacted, project team actioning Red – Off plan, management action required , "Key Risks" defined as those with the "SR" flag set</p>								

Escalated Risks

ID	Risk Name	Escalated from (#)	Last Review Date	Risk Owner	Target Risk Level	Controlled Risk Level	Escalation Level	Response Type
13115	Future changes to drug tolerance/high-risk levels	Technology/ICT Drug Driving Legislation Changes / Precedent Codes (#158507)	NA				Project	NA

	<p>Status Report Comment: 17/01 An options paper was submitted. Roger Jordan approved recommendation that "NIA and OnDuty implement the technical solution later under BAU. Shortly after the March go live, complete additional ICT work to isolate PIPs so that it will not be impacted in the future. This would be achieved by OnDuty sending PIPs actual drug values, instead of NIA code table references and agreed to extend timeline to end of April.</p> <p>Description: The current technical solution (using existing NIA code tables) does not cater for changes to drug tolerance/high-risk levels as a result of a future legislation change. If there was a future requirement to change a drug tolerance/high-risk level resulting from a legislation change, then additional ICT work will be required across Mobility, NIA and PIPs.</p> <p>Mitigation: An options paper is being drafted for the Business PM to review and seek Project Governance decision if required.</p>							
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12658	ICT Business Requirements	Operational includes Police Prosecutions, Mobility, ICT/NIA/CM, PIB, Legal and ESR (#128244)	1/2/23	Kristen Burne			Project	Reduce
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	<p>Status Report Comment: 01/02 - on track for delivery 6/10/22: ICT PM is developing timeline to help form view of ICT completion so Precedent change work can progress Update 07 Dec 2022: This is an ongoing risk until the project ends; particularly given the proposed changes do not currently align with the Land Transport Regs. Also relates to Risk 12813 Potential changes to business requirements, impact on delivery time frame (attached). And Risk 12847 Changes to Infringement Notice and Infringement Reminder Notice do not comply with the Land Transport Regulations (attached)</p> <p>Description: If the Business Requirements change significantly, then the amount of ICT effort could increase and risk the 11 March delivery time frame. Any increase/change in time would potentially have financial implications.</p> <p>Mitigation: To work closely with the business ensuring any impacts are visible when they happen - 3 x meetings a week have been set up to monitor and identify any barriers to progression of this work To identify and seek critical priority decisions to ensure the MVP for legislation can be completed on time.</p>							
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13077	Operations Workstream - Business Process BA resource	Operational includes Police Prosecutions, Mobility, ICT/NIA/CM, PIB, Legal and ESR (#128244)	14/12/22	Roger Jordan	High	Medium	Project	Reduce
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	<p>Status Report Comment:</p> <p>Description: If capacity to support the design of business processes with current resource allocation is not appropriate then delivery for 'go live' may be at risk.</p> <p>Mitigation: Further resource has been assigned by PM to the current BA to support development of OFT Business Processes. As detailed design continues the Senior BA will assess further resource needs with Workstream Lead and identify as issues arise.</p>							
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RAG Status Key: **Green**- Performing to plan **Amber** – Project impacted, project team actioning **Red** – Off plan, management action required , "Key Risks" defined as those with the "SR" flag set

Key Issues

ID	Issue Name	Description	Issue Update	Owner	Severity	Status	RAG Status	Comments
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12265	Minimum Viable Product (MVP) doesn't meet the intent of the legislation	The MVP, though it delivers upon the written word of the legislation amendment, doesn't necessarily deliver on the strategic goals of NZ Police and the intent of the amendment	Creation of an Impaired Driver Programme to, once the MVP is developed, look at how through enhancements in process and technology, NZ Police can look to deliver upon the intent of the legislation and also the strategic direction of NZ Police.	Roger Jordan	Severe	Open		31/01: Joint briefing current in drafting
12824	Project delivery time constraints	IF Police are unable to deliver OFT testing within the proposed 12-month implementation period (for example – procurement delays could impact on time frames for operational policy development and training) THEN Legislation as enacted for the OFT requirement would not be delivered upon WHICH could damage the reputation of the Police and confidence in it's ability to deliver legislative change.		Roger Jordan	Moderate	Open		31/01: s9(2)(g)(i) [REDACTED]
13201	Delivery of Benefits	Delivery of the stated OFT benefits depends upon roadside drug testing. With no device available to carry out roadside testing delivery of stated benefits will not be achieved.		Steve Greally	Major	Open		31/01: Issue to be raised with ID GB for discussion.
13203	OIA requests in relation to outcomes of procurement	Due to the outcomes of procurement in that it has not been possible to identify a device for ministerial recommendation, it is envisaged that a number of OAI requests will be received in relation to how this decision was reached.		Roger Jordan	Major	Open		31/01: Ensure that all document relating to the process of EP are available and centrally stored. Work with S&R team to pro-actively prepare for any OIA submission.

Key: **Green** - Performing to plan **Amber** – Project impacted, project team actioning **Red** – Off plan, management action required

Escalated Issues

ID	Issue Name	Escalated from (#)	Owner	Severity	Status	RAG Status
12265	Minimum Viable Product (MVP) doesn't meet the intent of the legislation	Impaired Driving Programme (#90461)	Roger Jordan	Severe	Open	Red

	<p>Status Report Comment: 31/01: Joint briefing current in drafting</p> <p>Description: The MVP, though it delivers upon the written word of the legislation amendment, doesn't necessarily deliver on the strategic goals of NZ Police and the intent of the amendment</p> <p>Issue Update: Creation of an Impaired Driver Programme to, once the MVP is developed, look at how through enhancements in process and technology, NZ Police can look to deliver upon the intent of the legislation and also the strategic direction of NZ Police.</p>					
13201	Delivery of Benefits	Impaired Driving Programme (#90461)	Steve Grealley	Major	Open	Green
	<p>Status Report Comment: 31/01: Issue to be raised with ID GB for discussion.</p> <p>Description: Delivery of the stated OFT benefits depends upon roadside drug testing. With no device available to carry out roadside testing delivery of stated benefits will not be achieved.</p>					
13203	OIA requests in relation to outcomes of procurement	Impaired Driving Programme (#90461)	Roger Jordan	Major	Open	Green
	<p>Status Report Comment: 31/01: Ensure that all document relating to the process of EP are available and centrally stored. Work with S&R team to pro-actively prepare for any OIA submission.</p> <p>Description: Due to the outcomes of procurement in that it has not been possible to identify a device for ministerial recommendation, it is envisaged that a number of OAI requests will be received in relation to how this decision was reached.</p>					
12823	Unable to source equipment that meet the legislation	Equipment Procurement (#128220)	Steve Grealley	Severe	Open	Red
	<p>Status Report Comment: 31/01: MoT continue to draft proposed joint briefing for Ministers. Policy team continue to work with MoT counterparts on the drafting. s9(2)(h)</p> <p>Description: The outcome of the Procurement process has failed to identify a device that meets both the policy intent and requirements of the legislation.</p> <p>Issue Update: Steve Grealley to engage on the outcome of the ELT discussions with Mark Evans to agree next steps</p>					
12435	Resourcing for Operating Model and Refinement of Business Processes	Operational includes Police Prosecutions, Mobility, ICT/NIA/CM, PIB, Legal and ESR (#128244)	Roger Jordan	Major	Open	Amber
	<p>Status Report Comment: 31/10 - escalating issue to overall OFT project level within Impaired Driving Programme will require resolution if deliverables are to be progressed adequately. 31/10 - Business Analyst currently undertaking a stocktake of all business processes required which will be completed by end of play 04/11. Additionally the consolidated view of the Operating Model has now been completed for discussion and next steps agreed with PM. Both of these activities will provide evidence for the resource requirements.</p> <p>Description: As we move through the detailed design and understand the scope and detail required for both the Operating Model and Business Processes it is apparent that additional resource is required to complete these deliverables</p>					