

## Daily Trial

Wednesday 18 May 2022 – 1200-2000hrs – Plimmerton CVSC

### Attendees

Name	Role
Simon Mooney	Trial Lead
Blair Dalton	Trial Lead
Harry McLennan	Trial Lead
s9(2)(a)	Probity Auditor
Alisha Rayns	Project Manager
Tracey Bullock	Volunteer 1
Georga Shortall	Volunteer 2
Karen Birks	Volunteer 3
Alisha Rayns	Volunteer 4
Victoria Balmforth	Volunteer 5
Swati Swaiti	Volunteer 6

*Note: All contact details and volunteer's supervisor details will be provided separately.*

### Agenda

Time	Item
12:00	Briefing (trial and score overview) / Lunch
12:45	Volunteers arriving
13:00	Volunteer briefing/instructions
13:15	Trial begins
17:00	Dinner
17:30	Trial
19:45	Wrap up
20:00	Finish

s9(2)(b)  
(ii)

### **Scenarios:**

- 1) Vehicle
- 2) Mobile Road Safety Base (MRSB)
- 3) Safety Centre

**Evaluating Officers x 8** (details provided separately)

## Resources

- MRSB x 1 *provided from Wellington RPM (RP Staff bringing)*
- Police vehicles x 2 *provided (will confirm with RP Staff)*
- Unmarked car x 1 - *rentals from Harry*
- PPE - *provided at Plimmerton CVSC (leads to sort)*
- Devices + training material provided from responders - *leads to take from PNHQ*
- Score sheets (6 per evaluating officer = 48 sheets printed) – *PM to provide*
- Catering – *ordered by Victoria Balmforth (NRPC Project Manager)*
- Shuttle bus for volunteers - *ordered by Victoria Balmforth (NRPC Project Manager)*

## Trial method:

- Each officer will start on a different device to account for applied learnings from the first to last device.
- Each officer will run through each scenario once, therefore testing 3 times.
- Officers will start at different scenarios, then rotate round to wherever there's available space.
- Volunteers will be instructed to station themselves at a scenario for officers to test (2 per scenario).
- The table and images below outline a rough plan of the logistics (O = Officer, D = Device)

*First Device chosen...*

Test 1		
Vehicle Testing	MRSB	Safety Centre
O1 D1	O5 D5	O7 D1
O2 D2	O6 D6	O8 D2
O3 D3		
O4 D4		

Rotate

Test 2		
Vehicle Testing	MRSB	Safety Centre
O7 D1	O1 D1	O5 D5
O8 D2	O2 D2	O6 D6
	O3 D3	
	O4 D4	

Rotate

Test 3		
Vehicle Testing	MRSB	Safety Centre
O5 D5	O7 D1	O1 D1
O6 D6	O8 D2	O2 D2
		O3 D3
		O4 D4

- Officers then score the device at the end of testing at all 3 scenarios on the sheet attached in Appendix B.
- If trials are complete this day, volunteers invited for the next day must be notified **by 7pm via text** that they're no longer required (numbers would've been collated & provided). They will have already been given a heads-up of this possibility the previous week.

## Daily Trial

Thursday May 2022 – 1100-2100hrs – Plimmerton CVSC

### Attendees

Name	Role
Simon Mooney	Trial Lead
Blair Dalton	Trial Lead
Harry McLennan	Trial Lead
s9(2)(a)	Probity Auditor
Alisha Rayns	Project Manager/Moderating Secretariat
Dan Mattison	Evaluation Chair & Project Executive
Mhoira Donachie	Volunteer 1
Laura Alexandrescu	Volunteer 2
Jesse Rainey	Volunteer 3
Ra Edmonds	Volunteer 4
Brittany Young	Volunteer 5
Ella Routhan	Volunteer 6

*Note: All contact details & volunteer's supervisor details will be provided separately.*

### Agenda Plan A (if trial isn't complete)

Time	Item
12:00	Review/briefing of day before and today/Lunch
12:45	Volunteers arriving
13:00	Volunteer briefing/instructions
13:15	Trial (start moderating if finished trialling & volunteers go home early) <i>*See items below from 13:00 for moderating</i>
17:00	Dinner
17:30	Trial (moderate if finished trialling & volunteers go home early) <i>*See items below from 13:00 for moderating</i>
19:45	Wrap up
20:00	Finish

### Agenda Plan B (if trial completed day before)

Time	Item
12:00	Review/briefing of day before and today/Lunch
13:00	<b>Share individual ratings and moderate</b>
17:00	Dinner
17:30	<b>Share individual ratings and moderate</b>
19:45	Wrap up
20:00	Finish

**\*Day 2 may finish earlier than planned depending on progress.**

Trial leads collect individual score sheets and moderating sheets for the next day.

## Final Evaluation - Moderating Trial and Price

Friday 20 May 2022 – 0900-1300hrs – PNHQ

### **Purpose:**

1. Share moderated trial ratings to shortlist equipment further.
2. Moderate pricing of further shortlisted equipment to establish a preferred option(s).

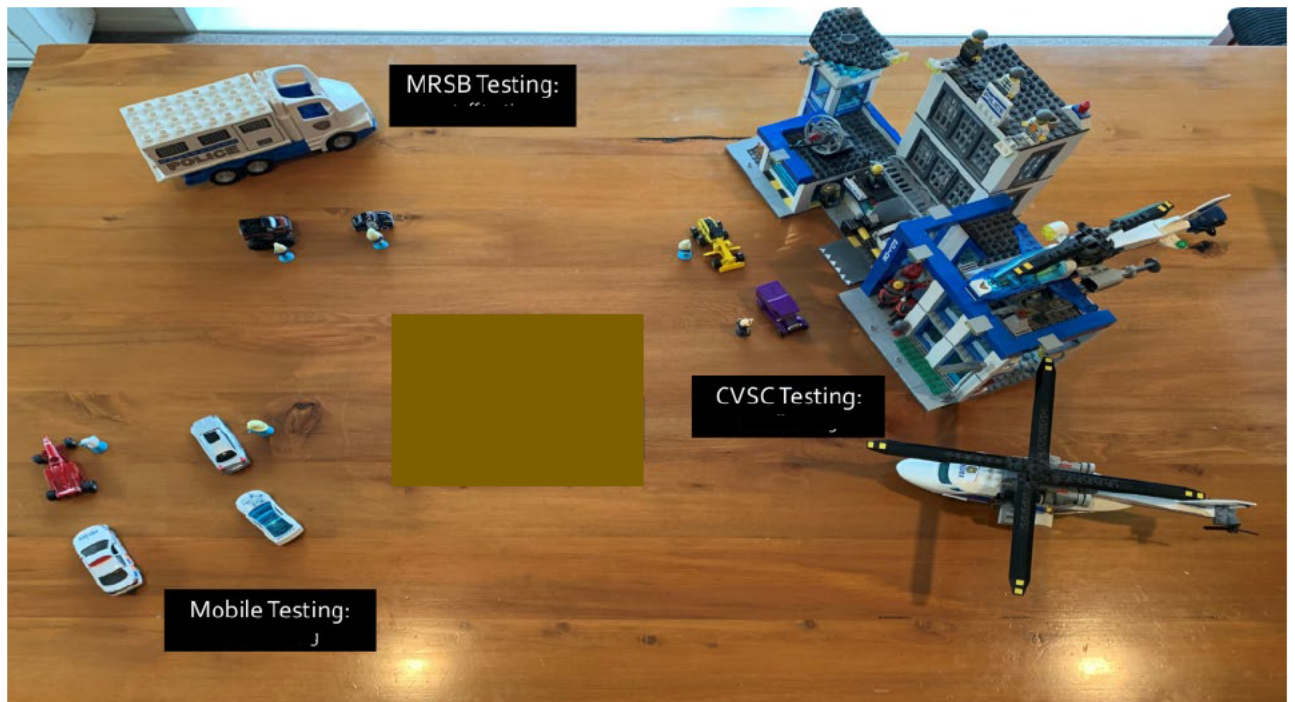
### Attendees

Role	Name
TET Chair/Project Executive	Insp. Dan Mattison
CVST Operations	S/Sg Mike McRandle
Prosecutions	Insp Colin McGillivray
Deployment	S/Sgt Simon Mooney
Mobility	Sgt Blair Dalton
Operations	Sgt Harry McLennan
Health and Safety	Tracy Heron
Project Manager/Secretariat	Alisha Rayns
Probity	s9(2)(a)
Procurement	Procurement
Programme Lead Roger Jordan (tentative)	Programme Lead

Time	Item
09:00	Purpose of today
09:05	Trial feedback & ratings
09:30	Reveal and rate price
10:30	Break (biscuits provided/drinks in kitchen)
10:45	Rating continued/proposed outcome
11:45	Round-up/next steps
12:00	Finish <i>(time is scheduled until 13:00 if needed)</i>

## APPENDIX A

### The three scenarios



## APPENDIX B

This is the scoring template evaluators are to complete per device *(a better copy will be provided that fits on one page)*

Trial Evaluation for OFT Equipment			
Date			
Name and QID			
Make			
Model			
Location	Plimmerton CVSC		
#	Criteria	Score	Comments
1	Learning how to use the device is easy		
2	Easy to store on person (e.g. wrist/belt/vest)		
3	Easy to store in a PV		
4	Easy to store in a MRSB		
5	Easy to store in a CVSC		
6	Easy to handle and carry (e.g. dimensions/shape)		
7	Easy to test from a vehicles		
8	Easy to test in a MRSB		
9	Easy to test in a CVSC		
10	Easy process for road users being tested (Chat to volunteers for feedback and note in comments)		

1 strongly disagree

2 disagree

3 neutral

4 agree

5 strongly agree

N/A Not applicable for this equipment

11	Testing is easy in different weather conditions (day, night, sunny, cloudy, wet) – how do we replicate		
12	Testing time is reasonable (provide approx. seconds/minutes from start of testing to results appearing)		
13	Used equipment is easy to dispose (if required)		
14	Results are clear to read and interpret in all conditions (outdoors, indoors, sunny, cloudy)		
Electronic Equipment (if applicable)			
15	Powering up the device is quick and easy		
16	Easily connects to GPS outdoors and indoors		
17	Remaining battery life is clear to find and read		
18	Battery lasted throughout the trial		
19	Screen/display is easy to read in different conditions (day, night, sunny, cloudy, wet)		
20	Obtaining an evidential copy of the result is easy (potential evidence)		
21	Obtaining a driver copy of the result is easy (potential evidence)		

Overall Operability - Briefly outline your overall thoughts of this equipment			