## Applying to do research with New Zealand Police

External researchers can apply to the NZ Police Research Panel for access to New Zealand Police data or resources. Data and resources include staff time and research that involves staff as participants. External researchers include police staff who may be studying towards a higher degree or collaborating with an external agency on a research project.

It is important external researchers are familiar with the [Police policy for External Researchers’ Access to Resources, Data or Privileged Information](https://www.police.govt.nz/sites/default/files/publications/police-policy-for-external-researchers-access-to-resources-data-or-privileged-information.pdf)prior to submitting a proposal. Applicants will also need to supply CVs for all external researchers involved in the proposed project.

It is recommended that research proposals submitted to the NZ Police Research Panel are structured using the following template. This will ensure that the NZ Police Research Panel receives all relevant information needed to consider and progress applications as quickly as possible. Please fill out all fields to the best of your ability.

Applications must be emailed to: research@police.govt.nz

## Requests for data only

NZ Police publishes official statistics regularly at [policedata.nz](https://www.police.govt.nz/about-us/publications-statistics/data-and-statistics/policedatanz). If a research request is specifically for NZ Police data, check if it is publicly available online before completing a research proposal.

## Checklist

* Have you completed all sections of the template? Please do not remove any sections. ALL sections are required to be completed.
* Have you included all the suggested information in sections 1-7?
* Have you included confirmation of your ethics approval and a letter of support from your academic supervisor (or District Commander/National Manager for Police staff) with this proposal if required?
* If you are asking to interview police staff, have you included a script of the interview questions, participant information sheet and consent form?
* If your request is for data only, have you checked the Police website to see if it is publicly available?
* Have you included all CVs of all researchers involved (e.g principal researcher, supervisor, other team members)?

\*Please note we will not assess incomplete applications, and these will be returned to you.

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## Personal Details: (required details)

|  |  |
| --- | --- |
| **Surname:** |  |
| **First name:** |  |
| **Email address:** |  |
| **Contact number (daytime):** |  |

Project Details: (required details)

|  |  |
| --- | --- |
| **What is the title of your research?** |  |
| **What type of research are you doing? (Masters, PhD, police partner, co-production, etc.)** |  |
| **What organisation(s) are you affiliated with?** |  |
| **Who will be supervising your research?** |  |
| **What type of information do you need? (eg. Data, interview staff)** |  |
| **When do you want to start your research?** |  |
| **What date do you expect to complete your research by?** |  |
| **Is ethics approval required?** |  |
| **If yes to the above, have you applied for ethics approval?** |  |

## Please complete sections 1-9:

|  |
| --- |
| 1. **Background information** (no more than 500 words)
 |
| *Include:* * *Project title*
* *Issue or problem to be investigated*
* *Why the study is significant*
* *Summary of relevant existing research and how it relates to the proposed research.*
 |
| 1. **How does your research align with the** [**NZ Police Strategic Research Agenda / Te Rautaki Kaupapa Rangahau o Ngā Pirihimana o Aotearoa 2023-2026**](https://www.police.govt.nz/about-us/publication/new-zealand-police-strategic-research-agenda)**?**
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|  |
| 1. **Please describe the potential impact or influence, your research and its outcomes will have to support the achievements of Māori whānau, hapū, iwi** **aspirations.**
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|  |
| 1. **How have you engaged with Iwi Māori when designing your proposed research?**
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|  |
| 1. **Objectives** (no more than 300 words)
 |
| *Include:* * *The aims of the study*
* *Research questions*
* *Information needs*
* *Research plan and specific research tasks.*
 |
| 1. **Research methodology** (no more than 500 words)
 |
| *Include:* * *Design of the study, including how the method best suits the research questions*
* *Research subjects (participants) and/or data involved*
* *Cultural appropriateness/sensitivity of the design*
* *Sampling procedures and sample sizes*
* *Data collection (including interview/survey questions for Police staff if appropriate)*
* *Analysis procedures*
* *Limitations of method and methodology.*
 |
| 1. **Data** (no more than 250 words)
 |
| *Consider:** *Who will have access to the data (e.g. supervisors or other researchers)?*
* *What method will you use for secure storage?*
* *How will data be securely transported or transmitted (if appropriate)?*
* *What is the method and date for secure destruction?*
 |
| 1. **Ethical considerations** (no more than 250 words)
 |
| *Consider:** *Is the research by voluntary participation?*
* *How will you obtain informed consent?*
* *Are there confidentiality considerations?*
* *What is the effect of the research on those being studied?*
* *Are there safety issues?*
* *Is ethical approval required and has it been sought?*
 |
| 1. **Publication, presentation, and use of results** (no more than 250 words)
 |
| *Include:** *Any plans to publish or present your results (e.g. university library, conferences, journal)*
* *An indication of when can provide draft reports and publications to New Zealand Police for comment*

*(Police will need three to four weeks to provide feedback on your draft).* |
| 1. **New Zealand Police involvement** (no more than 300 words)
 |
| *Include:** *Information about any prior contact and/or discussions with Police about the proposal*
* *Detailed information on what you need from Police to complete your research, such as:*
	+ *Access to specific Police information*
	+ *Access to Police staff (if this is required, please include the location, role, number of staff, and estimated time you need with them).*
* *Any other potential impacts that your research will have on Police.*
 |
| 1. **Project timetable** (optional)
 |
| *Include** *Key dates and milestones for research project*
* *Plans for research activities (e.g. month by month)*
* *How you will keep organised and stick to plans/deadlines*
* *Insert a table if possible.*
 |
| 1. **Costs/funding arrangements** (optional)
 |
| *Include:** *Indicative details of any research-related costs*
* *How you intend to fund these costs.*
 |

Please email applications with CVs of researchers to: research@police.govt.nz