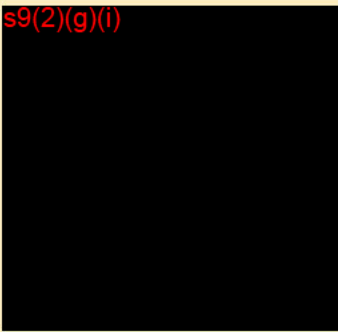
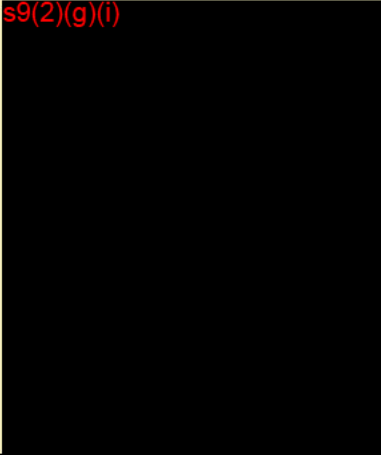


# IMPAIRED DRIVING GOVERNANCE BOARD: MINUTES

Date:	17 Aug 2022	Location:	Webex / L9 Wharenui Videoconference (Smartboard) Room
Time:	10:30am – 12:00pm		
Apologies:	<p>Mr. Bill Peoples, Manager Legal – <i>available on request</i></p> <p>Supt. Melanie Aitken, Director: Safer People –<i>available on request</i></p> <p>Ms. Gillian Ferguson, Director: Policy &amp; Partnerships</p> <p>Supt. Brian Moyle, Director: Mobility &amp; Digital Group</p> <p>Insp. Paula Holt, Director Police Prosecutions &amp; Resolutions - <i>Represented</i></p> <p>Ms. Sharon Hart, Executive Director: Finance - <i>Represented</i></p> <p>Insp. Blair MacDonald, Manager: National Drug and Intelligence Bureau</p> <p>Insp. Mark Donaldson, Mobility and Digital</p> <p>Mr. Simon Williams, Director: Evidence Based Policing</p> <p>Mr. Daniel Wildly, Director: National Intelligence</p> <p>Supt. Greg Williams, Director: National Organised Crime Group</p> <p>Insp. Dan Mattison, Manager: Strategy and Relationships, NRPC</p> <p>Mr. Paul Halford, Manager, Marketing &amp; Brand, Communications</p> <p>Insp. Riki Whiu, Director, MPES Engagement &amp; Operations (Senior Supplier)</p> <p>Supt. Warwick Morehu, Director, Training – RNZPC</p> <p>Ms. Lauren Bellamore: Analyst: National Intelligence – <i>representing Blair MacDonald</i></p> <p>Mr. John O’Keefe: Manager: Strategy &amp; Liaison – <i>representing Greg Williams</i></p>		
Attendees:	<p>AC Bruce O’Brien, Assistant Commissioner Deployment &amp; Road Policing</p> <p>Mr. Blair Mills, Manager, Procurement &amp; Contracts Management (Senior Supplier)</p> <p>Insp. Mark Rowbottom, Manager: National Tasking &amp; Coordination</p> <p>Supt. Steve Grealley, Director: National Road Policing Centre, NRPC</p> <p>Insp. Jared Pirret, District Commander (Senior User)</p> <p>Mr. Roger Jordan, Programme Manager: Oral Fluid Testing, NRPC</p> <p>Dr. Jennifer Grabow, Manager: Portfolio &amp; Programmes, NRPC</p> <p>Ms. Bronwyn Donaldson, Manager: Health &amp; Transport, Policy &amp; Partnerships</p>		

Snr. Sgt Simon Mooney, Programme Lead: Impaired Driving (Guest)  
 Rachel Niven: Change Manager / Capability Workstream Lead, Oral Fluid Testing, NRPC (Guest)  
 Mr. Peter Best, Snr Analyst, Finance – **representing Sharon Hart**  
 Insp. Colin McGillivray, Traffic Prosecutions Advisor – **representing Paula Holt**

AP #	Open Action Points	Who	Date Assigned	Discussion/Progress	Open/Carried/Close
52	Communications Strategy : The programme is to connect with the Lumi Change Manager – Joanne Wakelin.	RJ	19/07/22	Completed, change managers have engaged and will continue to do so ongoing.  <b>17/8 - Regular catchups are in place with Lumi. Close AP</b>	Close
53	Communications Strategy: The Communication Strategy's audiences, engagements and risks need to be updated.	PH	<del>19/07/22</del> C/F 20/09/22	<b>17/8 - Partially complete. Engaged with all stakeholders recently. Unsure if Paul has reviewed as yet. Carry AP forward</b>	Carried
54	Mobility / ICT Options : Costs for each phase to be recorded and advised	RJ	19/07/22	Awaiting prioritisation of work. Indicative estimate is \$500k per development cycle with the agreed Option 2 being; Phase 1: EBA/OFT = at least 2.5 development cycles Phase 2: Adding CIT = at least 1.5 development cycles. <b>17/8 - Agreement of above recorded cost details. Close AP</b>	Close
55	<b>s9(2)(g)(i)</b> 	RJ	19/07/22	<b>s9(2)(g)(i)</b> 	Close
56	AOB : Budget FY22/23 change note is to be completed by the end of the week to support this.	RJ	19/07/22	Prepared for board endorsement <b>17/8 – Change Request 947 endorsed. Close AP</b>	Close



#	Agenda item	Key discussion and actions
1.	Welcome & Apologies	<ul style="list-style-type: none"> <li>Supt. Steve Greally opened the meeting, noting attendees, apologies, and representatives, with AC Bruce O'Brien joining the meeting shortly afterward</li> </ul>
2.	Previous Minutes	<ul style="list-style-type: none"> <li>Noted that an update had been incorporated to previously issued minutes to item 8 in AOB. The updated version had been included in this months Board Pack.</li> <li>Minutes accepted.</li> </ul>
3.	Open Actions review	<ul style="list-style-type: none"> <li>As per table above</li> </ul>
4.	<b>Project Update</b> July 2022 Sentient Report	<p>The July monthly report was reviewed with the group. Key points to note:</p> <ul style="list-style-type: none"> <li>The project remains in overall Amber status. While Programme current resourcing requirements are now complete, detailed schedule development only able to commence when new resources onboard from 1 Aug. Targeting a move to overall Green status.</li> <li>Project Manager and Scheduler/Coordinator onboarded 1 Aug.</li> <li>The high-level delivery plan is being reviewed and a more granular view is being developed with new resources onboard from 1 Aug.</li> <li>Business architecture continues to be developed and a process map end-to-end workshop occurred 8 August to further inform this.</li> <li>Community Consultation on Deployment scheduled to begin 22 Aug and run for 6 weeks initial Pilot. Wider community consultation will continue throughout 2023.</li> <li>The business case continues to be drafted that will support device selection.</li> <li>Two out of the three preferred devices have been independently tested. Third undergoing testing now. Preferred Device Report is expected by the end of August. which then, if required, will undergo legal review</li> <li>The drugs tested at the roadside need to be known. This directly informs the Gazette notice and needs to be very specific including levels decision.</li> <li>Risks have changed to Amber due to delays with confirming an OFT device selection s9(2)(g)(i)</li> <li>Risks mainly relate to the device selection. Independent expert analysis of the devices is ongoing this month and will be followed by a legal review.</li> <li>CR947 FY22/23 Funding seeking approval 17 Aug ID GB.</li> <li>Interagency engagement - Agencies requested to provide their reporting requirements by 18 Aug.</li> <li>Key risks and issues continue to be monitored which include timelines, resources unwell etc.</li> </ul> <p>Discussion/queries:</p> <ul style="list-style-type: none"> <li>Stats Ethnicity data risk - No technical tool available yet. External to the programme, a privacy piece of work currently underway. It has identified that there is no legislation in place to allow for collection of this data apart from the Stats Act so unsure if data can be collected. Discussion with MOT on 3 yr reporting is ongoing with this being one of the points. If they are seeking this data, Police need to be enabled to collect it.</li> </ul> <p>With Programme overall Status Amber -Is anything signalling it is likely to turn Red? No real issues on the horizon we are currently aware of that could knock</p>

#	Agenda item	Key discussion and actions
		<p>it to red. While not able to confirm there will be no red appearing there is nothing immediately evident. Good engagement with Understanding Policing Delivery panel to date with queries being worked through such as i.e. Confirmation that people can have their tests/fluid returned to them. In this scenario the baseline result would need to be recorded. Privacy and cultural challenges are being considered. Biohazard bags for disposal etc. will be investigated further as part of operating model and be covered off within training.</p>
5.	OFT Project FY22/23 Funding_CR 947_Seeking Endorsement	<ul style="list-style-type: none"> <li>• Change Request 947 seeking ID GB endorsement.</li> <li>• This CR seeks funding to complete device procurement process and business case</li> <li>• All recommendations in the change noted were agreed upon</li> <li>• CR to be submitted to next Road Policing Sub-Portfolio meeting for approval.</li> </ul>
6.	Community Consultation Approach_For Noting	<p>Key points to note:</p> <ul style="list-style-type: none"> <li>• Community Consultation Pilot around deployment lasts 6 weeks, expected to commence w/c 22 Aug. There is wider consultation planned to 2023 and beyond.</li> <li>• District Commanders need to select their staff to support comms approach. They will be provided with briefings, packs etc. There are two parts to the engagement. Part one for people in the communities, part two focusing on education awareness. This covers off legislation, deployment, process and questions. Outcome is education awareness through Consultation Leads to communities. Continue to build on existing partnerships and driving awareness. This will be overarching and underpinned by community led work. The longer engagement piece will look to go back out after initial pilot to also seek feedback. If group is built well with leadership support it gives good solid base</li> <li>• Feedback questions currently going through ID panel, feedback by end of week and then internal approval. UPD feedback was completed last Fri with Feedback register construction underway.</li> <li>• Intro Video should be ready to share later today with a Visual storyboard also going into the pack.</li> <li>• Feedback process will enable the deployment process points including health, resolutions, mitigating risks etc. Won't be sharing feedback with other agencies at this point. Good feedback expected across consultation timeline through to 2023.</li> <li>• Once Gazetting complete, its envisaged this will become a national advertising campaign. No date confirmed for this hitting the road as yet but envisage close to Xmas. Waka Kotahi owns the big advertising piece we contribute to. Important to align messages with them and other agencies overarching activities etc. Further agencies will also become involved as it progresses. Campaign pack first and key messages to some of the other partners for opportunities they may see or have. RJ can provide names for some of those additional community support groups to reach out to.</li> <li>• Once Community Consultation Approach is complete it will be provided to ID GB members.</li> </ul> <p><b>Noted</b></p>





#	Agenda item	Key discussion and actions
9.	s9(2)(g)(i)	s9(2)(g)(i)
10.	Any other business	<ul style="list-style-type: none"> <li>s.9(2)(a) OIA s9(2)(g)(i)</li> </ul>
11.	Meeting Close	<ul style="list-style-type: none"> <li>The meeting closed at 12:00pm</li> </ul>
The next meeting is scheduled for <u>20 Sept 2022, 09.30am – 11:00am</u>		

#	New Action Points Opened	Who	Date Assigned
57	Schedule a discussion on how to potentially have electronic mobility prioritised from a collective perspective. RJ/BO/SG	RJ	17/08/22
58	s9(2)(g)(i)	RJ	17/08/22
59	Victoria Police visit Report completed and available	SM	17/08/22