

ORAL FLUID TESTING GOVERNANCE BOARD: MINUTES

Date:	14 th June 2022	Location:	Webex / L4.02
Time:	9:00am – 10:30am		
Apologies:	AC Bruce O’Brien, Assistant Commissioner Deployment & Road Policing Ms. Sharon Hart, Executive Director: Finance Ms. Gillian Ferguson, Director: Policy & Partnerships Insp. Paula Holt, Director Police Prosecutions & Resolutions Insp. Mark Donaldson, Mobility and Digital Insp. Blair MacDonald, Manager: National Drug and Intelligence Bureau Insp. Dan Mattison, Manager: Strategy and Relationships, NRPC Mr. Simon Williams, Director: Evidence Based Policing Mr. Bill Peoples, Manager Legal – available on request Supt. Melanie Aitken, Director: Safer People – available on request		
Attendees:	Supt. Steve Greally, Director: National Road Policing Centre, NRPC - representing AC O’Brien as Chair Supt. Brian Moyle, Director: Mobility & Digital Group Insp. Jared Pirret, District Commander (Senior User) Mr. Paul Halford, Manager, Marketing & Brand, Communications Supt. Greg Williams, Director: National Organised Crime Group Mr. Daniel Wildly, Director: National Intelligence Mr. Blair Mills, Manager, Procurement & Contracts Management (Senior Supplier) Mr. Roger Jordan, Programme Manager: Oral Fluid Testing, NRPC Dr. Jennifer Grabow, Manager: Portfolio & Programmes, NRPC Ms. Bronwyn Donaldson, Policy – representing Gillian Ferguson Supt. Warwick Morehu, Director, Training – RNZPC Insp. Mark Rowbottom, Manager: National Tasking & Coordination Mr. Peter Best, Snr Analyst, Finance – representing Sharon Hart Mr. Richard Bruce, Sthn Regional Manager, Service & Resolutions - Prosecutions – representing Paula Holt		

#	Open Action Points	Who	Date Assigned	Discussion/Progress	Carry or Close
51	Members to review attendance and advise if their nominated representative will be representing their business group going forward at the OFT GB meetings.	All	18/05/22	14/06 – Maureen to reach out to members to collect an update.	Open
45	<p><u>New 'external parties / expert advisory group / Quarterly Update'</u></p> <p>Options for an engagement plan/strategy to be developed and presented to the Board. (Supersedes action #36)</p> <p>Roger to engage with Dan Ralph and Penn Forrest along with support from Paul to discuss as a further potential communications channel.</p>	RJ	15/03/22	<p>19/04 – planning on-going.</p> <p>18/05 – Draft Engagement Plan was shown to the group with an initial listing of identified stakeholder groups of those who made submission to the Bill and other key interest groups.</p> <p>Initially contact will be made to capture early thinking from these groups and engage more actively in the future.</p> <p>An email address has been established for people to contact Police.</p> <ul style="list-style-type: none"> • Support was given from several members to engage early with as many groups as possible. • Consult early to bring groups on the journey in the development. • Concerns noted that if consultation is not thorough this will be aired by the media. • s9(2)(g)(i) [REDACTED] • It was noted that the Police Association are being briefed regularly. • It was noted that the deployment strategy was presented to the UPD panel for feedback. • It was noted that further development by the programme to provide material for discussion and 	Closed

		RJ	18/05/22	<p>feedback is required before engagements can be progressed.</p> <ul style="list-style-type: none"> It was noted that timeliness is a consideration. <p>Action: Engage and seek feedback on the proposed strategies with impacted groups and related forums. (Eg. CoP Maori forum)</p> <p>14/06: Looking at putting together a community consultation process, by distributing our proposed deployment strategy and encourage feedback from stakeholders. Advised that this action can be closed.</p>	
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#	Agenda item	Key discussion and actions
1.	Welcome & Apologies	<ul style="list-style-type: none"> Supt. Steve Greally opened the meeting, noting attendees, apologies, and representatives. <p>Action 51: Maureen to engage with members regarding their business group representatives.</p>
2.	Previous Minutes	<ul style="list-style-type: none"> Minutes accepted
3.	Open Actions review	<ul style="list-style-type: none"> As per table above
4.	Project Update May 2022 Sentient Report	<ul style="list-style-type: none"> The May monthly report was reviewed with the group. Key points to note: The project remains in amber status due to the programme transitioning to impaired driving and resourcing changes. Currently under recruitment for the project, making good progress toward the path to green status Exploring ways an MVP (minimum viable product) can be developed for March next year, whilst ensuring it is in alignment with legislation The high-level delivery plan is progressing, key items encompassed were policy items for approval The project is being provided expert advice around levels of testing for individual samples A proposed deployment strategy has been put forward for endorsement, which would then be put forward for consultation and feedback.

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		<ul style="list-style-type: none"> • Time was dedicated to testing devices at Plimmerton weigh station, devices that have been shortlisted are now going through additional evaluation tests. Once evaluated, results will be shared with expert and legal to view establishment of use, work in this space is progressing well. • A Planning tender evaluation report will go up to the equipment procurement board and then this board for endorsement. • A minister's update is being drafted together; RJ advises this will be useful for highlighting any issues before we go to gazette. Policy assistance was offered to assist as required. • There is a comms strategy which has been received & recirculated which will come back to this forum for approval. • The Operational workstream continue to work through Policy options and are engaging with ICT to support reporting needs. <p>Currently Working through options around minimising cost in upfront development. Looking at enhancing the EBA process with the possibility of PIB processing issued impaired driving infringements.</p> <ul style="list-style-type: none"> • Waiting for an updated version of the insights to be drafted, RJ will discuss time frames of this updated report with Nils.
5.	Risks Review of Key Risks	<ul style="list-style-type: none"> • Risks were reviewed with the board, risks stated below: • BD noted a typing error with the first risk mentioned on the report, RJ noted this down for amendment. • The ability of a workable ICT solution: Mitigating this risk by working with ICT and Mobility regarding what a minimum viable product can look like. We also have a paper-based solution, ongoing conversation with both work groups continue over when a mobility piece will be delivered. • We are unable to source suitable equipment: Mitigated by providing clear comms around legislation requirements, ensuring these are met. Have rationalised through the evaluation process. If there is no device, we have an alternative solution of increasing CIB. JG raises that this risk may contain too much ownership for one person to be responsible for. • Time constraints: Looking at an MVP for March 2023, also required to have business case completed by August 2022, along with having obtained concentrations and bloodwork to fit into the scope of the impaired driving programme. • Disproportionate impacts: RJ notes the wording has been updated. Mitigating this risk with a communication consulting process.
6.	Medical Defense	<ul style="list-style-type: none"> • RJ talks through where we currently are with medical defence, for noting and agreement: • One of the key decisions we were looking at regarding medical defence, was when is the right time to review medical defence. • The key distinction of options is either to complete this at the roadside, or later once they receive the infringement. It has been decided to do this after they have received the infringement, as we have the option to gain advice and removes the need for officers to handle this at the roadside.

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		<ul style="list-style-type: none"> The agreement is that the medical defence will be processed by Police Infringement Bureau. SM advises the key issue observed is the use of prescription drugs, as we need to have the ability to distinguish between different types of drugs. Need a basic guideline to assist with measurement of prescription drugs whilst taking biological factors into consideration. SG notes we have landed in a good area in the programme. <p>Outcome: The board notes this memorandum.</p>
7.	Deployment Strategy	<ul style="list-style-type: none"> SM Walks the group through the memorandum of changes that have been made to the document. Preparing the Deployment Strategy around how we will be facilitated to deploy the device, SM notes we are confident we will have a mobile device which will fit in with the considerations The shortlisted devices take between 3–8-minute tests, SG notes to hit the 33k testing target in the programme's first operational year, each district would need to complete roughly 8 tests per day per district. Looking at the benefit of CIT and CVST staff, will be ensuring CVST staff will be trained in both CIT and OFT. A CVST Pilot will be taking place, looking to run checkpoints out of six sites in the country, with the possibility of expanding into weigh pits to increase network coverage with the possibility of operating out of a vehicle depending on the device selected. The endorsement of this deployment strategy is recommended. Exploring the potential of checkpoint-based operations starting with random deployment, working from general deterrence principals. Some devices are expected to have Bluetooth capability. SM notes It is a good opportunity to tie this initiative in with the 'it takes everyone to get to no one' marketing campaign. RJ asks the forum if they will endorse this current approach, SG notes this is interim thinking and is a good beginning strategy to implement. <p>Outcome: The forum Notes recommendations i, ii & v, while endorsing iii & iv.</p>
8.	ToR	<ul style="list-style-type: none"> The main amendment made is broadening the scope of the programme. RJ requests that the forum agree with the amended ToR. S&PGG have been informed of the change in scope of OFT to incorporate a full Impaired Driving programme. <p>Outcome: The board approves the presented ToR.</p>
6.	Any other business	<ul style="list-style-type: none"> Appear to be on track with finance, programme is progressing well.
7.	Meeting Close	<ul style="list-style-type: none"> The meeting closed at the earlier time of 10:15am
The next meeting is scheduled for <u>Tuesday 12th July 2022, 09.00am – 10.30am</u>		

#	New Action Points	Who	Date Assigned
51	Maureen to engage with members regarding their business group representatives.	MC	14/06/22